



## Montana Sanitarian Program

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## Licensing Requirements and Application Checklist Sanitarian

### License Requirements for Sanitarian

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Hold a bachelor's degree in environmental health or its equivalent from an accredited university or college. [[MCA 37-40-302](#)]
2. Pass the National Environmental Health Association (NEHA) examination or its equivalent. [[MCA 37-40-302](#); [ARM 24.217.501](#)]

### **OR**

1. Hold a bachelor's degree from an accredited college or university. [[MCA 37-40-302](#)]
2. Have a minimum of 45 quarter or 30 semester hours in physical and biological sciences. Including courses in chemistry and biology. [[MCA 37-40-302](#); [ARM 24.217.504](#)]
3. Have one general microbiology course. [[ARM 24.217.504](#)]
  - Acceptable general microbiology courses must focus on basic microbiology concepts including the activities of bacteria, viruses, and other microorganisms, and their impact on humans. Courses focusing primarily on cellular biochemistry, cellular genetics, and intracellular functions are not acceptable.
4. Pass the National Environmental Health Association (NEHA) examination or its equivalent. [[MCA 37-40-302](#); [ARM 24.217.501](#)]

### Provisional License Requirements for Sanitarian in Training (valid for one year)

1. Hold a bachelor's degree from an accredited college or university. [[MCA 37-40-302](#)]
2. Have a minimum of 45 quarter or 30 semester hours in physical and biological sciences. Including courses in chemistry and biology. [[MCA 37-40-302](#); [ARM 24.217.504](#)]
3. **Do not have** the required general microbiology course. [[ARM 24.217.508](#)]
4. Supervisors name, MT sanitarian license number, and expected work experience. [[ARM 24.217.508](#)]

### Examples of Physical and Biological courses to meet the 45 quarter or 30 semester hours

Physics	Virology	General Chemistry w/ Laboratory
Microbiology	Epidemiology	Chemistry – Qualitative or Quantitative Analysis
Soil Science	Earth Science	Organic Chemistry (Biochemistry) w/ laboratory
Immunology	Entomology – Vector Control	Solid and/or Hazardous Material and Waste Management
Hydrogeology	Biological science w/ laboratory	Other courses may be approved upon review

**Note:** If you are ready to upgrade to the full Sanitarian license, do not apply if you have a current Sanitarian in Training Provisional License. Upload proof that you completed the general microbiology course to your original application. Once approved, we will make you eligible to take the test.

### **Checklist of Required Documents to Submit for Application for Sanitarian**

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the Department directly from the source.

- ☐ Transcripts – Bachelor's degree in environmental health or its equivalent.
- ☐ Exam Score – Proof of passing NEHA exam.
- ☐ Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type.
- ☐ If you answered yes to any personal history question on the application, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).
- ☐ Provisional Training License Only: Supervisors name and MT sanitarian license number.

### **Application Fee(s) for Sanitarian**

The following fee(s) must be submitted with your application. You can apply and pay online using a debit/credit card or bank account.

- ☐ \$200 application fee and \$5 Contingent Litigation Fee

**Note:** If you are ready to upgrade to the full Sanitarian license, do not apply if you have a current Sanitarian in Training Provisional License. Upload proof that you completed the general microbiology course to your original application. Once approved, we will make you eligible to take the test.

You can apply for a license online at: [aca-prod.accela.com/POL](http://aca-prod.accela.com/POL).

Please include a valid email address with your application. Email is the Department's primary form of communication.