

MONTANA BOARD OF REAL ESTATE APPRAISERS

CONTINUING EDUCATION AUDIT WORKSHEET

Please complete worksheet below, attach copies of all continuing education completion certificates and submit to the Audit Unit. All courses must be a minimum of two hours in length. **The required seven-hour national USPAP update course may be taken online and the 15-hour USPAP course may not be used to meet this requirement.**

You must send proof that you completed at least 28 hours of approved continuing education courses for the audit period.

LICENSEE NAME: _____ **LICENSE NUMBER:** _____

		<u>Continuing Education Course Information</u>				<u>BOARD OFFICE USE ONLY</u>	
	<u>NAME OF COURSE</u>	<u>STATE THE COURSE TAKEN IN</u>	<u>COURSE NUMBER</u>	<u>DATE</u>	<u>NUMBER OF HOURS</u>	<u>APPROVED? YES OR NO</u>	<u>IF NOT APPROVED, WHY?</u>
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20	<u>REQUIRED USPAP COURSE-</u>				7		
TOTAL NUMBER OF CE HOURS (Page 1)							

To be completed by the licensee: I certify that I am submitting a total of _____ hours of approved CE to comply with the audit.

Signature: _____ **Date:** _____

		Continuing Education Course Information				BOARD OFFICE USE ONLY	
	NAME OF COURSE	STATE THE COURSE TAKEN IN	COURSE NUMBER	DATE	NUMBER OF HOURS	APPROVED? YES OR NO	IF NOT APPROVED, WHY?
21							
22							
23							
24							
25							
26							
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38							
39							
40							
41							
42							
43							
44							
45							
TOTAL NUMBER OF CE HOURS (Page 2)							

To be completed by the licensee: I certify that I am submitting a total of _____ hours of approved CE to comply with the audit.

Signature: _____ Date: _____