

Montana Board of Psychology

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**Licensing Requirements and Application Checklist
Psychologist**

License Requirements for Psychologists

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. 18 years of age or older. ([37-17-302\(1\)](#) MCA)
2. Of good moral character ([37-17-302\(2\)](#) MCA)
3. Meet the education requirements as described in Option 1, Option 2, or Option 3.
 - a. **Option 1** - a doctoral degree in clinical psychology from an accredited college or university having an appropriate graduate program approved by the American Psychological Association;
 - b. **Option 2** - a doctoral degree in psychology from an accredited college or university not approved by the American psychological association and has successfully completed a formal graduate retraining program in clinical psychology approved by the American psychological association; or
 - c. **Option 3** - a doctoral degree in psychology from an accredited college or university and has completed a course of studies that meets minimum standards specified in rules by the board. ([37-17-302\(3\)](#) MCA)
4. A minimum of 3200 hours of supervised experience of which one year may be predoctoral, occurring after the master's degree and obtained during an internship in an approved training program for the doctoral degree in psychology. A minimum 1600 hours must be postdoctoral, but may not include more than 6 months of supervised research, teaching, or a combination of both. ([37-17-302\(4\)](#) MCA; [ARM 24.189.607\(2\)](#))
5. A passing score on the computerized national Examination for Professional Practice in Psychology (EPPP). ([37-17-302](#) MCA; [ARM 24.189.610\(2\)](#))
6. Take and pass the online Montana Board of Psychologists jurisdictional course. An applicant will be made eligible to take the course once a complete application is received. ([ARM 24.189.610](#))
7. If applying by **experience** only:
 - a. the applicant must show they have actively practiced psychology under a license or certification for 5 of the 7 years immediately preceding application in the state,
 - b. the EPPP is not required,
 - c. applicant must not be subject to pending criminal or administrative charges related to unprofessional conduct or impairment; and applicant has not been administratively disciplined for unprofessional conduct or impairment in any jurisdiction within the 7 years preceding application in the state.

Checklist of Required Documents to Submit for Application for Psychologists

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type

- Transcripts of all graduate work completed. ([ARM 24.189.601\(2b\)](#))
- Program and course descriptions from the official college catalog(s). ([ARM 24.189.601\(2c\)](#))
- Documents establishing the satisfactory completion of predoctoral and postdoctoral supervision. ([ARM 24-189-601\(2d\)](#))
- Copy of a self-query of the National Practitioner Data Bank. ([ARM 24.189.601\(2e\)](#))
- If applicable, the board-approved evaluator's recommendation as to whether the applicant's course of studies meets minimum standards specified in [ARM 24.189.604](#). ([ARM 24.189.601\(2f\)](#))
- Copy of postdoctoral supervision logs for applicants who obtained the postdoctoral year of supervision in Montana ([ARM 24.189.607](#))
- Written national exam (EPPP) scores reported directly to Montana from the Association of State and Provincial Psychology Boards (ASPPB) ([37-17-302 MCA](#); [ARM 24.189.610\(2\)](#))
- If applying by **experience** only: Applicant must submit an official transcript and verification of current licensure as a psychologist in another jurisdiction directly from the other jurisdiction to the board office; and provide documentation the applicant has actively practiced psychology under a license or certification for 5 of the 7 years immediately preceding application in the state, including an employer's statement or verification by two licensed psychologists (if in private practice); or a combination of both.

Application Fee(s) for Psychologists

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$450 application fee
- \$ 25 postdoctoral supervision proposal approval (as applicable)

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.