

**Montana Private Security Program**

301 South Park Ave, Fourth Floor  
PO Box 200513  
Helena MT 59620  
Phone: (406) 444-6880

Email: **DLIBSDHELP@MT.GOV**  
Website: **PRIVATESECURITY.MT.GOV**

**Private Investigator Trainee Quarterly Report**

1. PI Trainee Name: \_\_\_\_\_  
Last First Middle

4. ADDRESS: \_\_\_\_\_  
Street or PO Box #  
\_\_\_\_\_  
City State Zip Code

5. TELEPHONE: \_\_\_\_\_

9. Sponsoring PRIVATE INVESTIGATOR INFORMATION (PRESENT EMPLOYER):

Private Investigator Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ License #: \_\_\_\_\_

Please Complete the worksheet on page two and submit to:  
dlibsdhcp@mt.gov

Private investigators supervising trainees under ARM 24.182.511 shall submit evidence of completion of the training program on quarterly reports as provided in ARM 24.182.511. 24.182.804 PRIVATE INVESTIGATOR TRAINING PROGRAM (1) The training of a private investigator shall, at a minimum, address the following:

| Number of Hours | Topic  |
|-----------------|--|
|                 | (a) role and function of the private investigator;   |
|                 | (b) federal, state, and local statutes and rules applicable to the practice of private investigators;  |
|                 | (c) interaction and cooperation with law enforcement;  |
|                 | (d) criminal justice administration and information;   |
|                 | (e) limitations on the use of force and self-defense and the use-of-force continuum;   |
|                 | (f) emergency procedures and hazardous material preparedness;  |
|                 | (g) interviews, interrogations, and report writing;  |
|                 | (h) crisis intervention;   |
|                 | (i) preservation of crime scene and handling of evidence;  |
|                 | (j) ethical and legal issues, including, but not limited to:   |
|                 | (i) Private Investigator Practice Act and related rules;   |
|                 | (ii) criminal law and criminal procedure;  |
|                 | (iii) confidentiality and right of privacy;  |
|                 | (iv) searches of persons and property;   |
|                 | (v) limitations on the power to arrest and detain suspects; and  |
|                 | (vi) treatment of juveniles, persons with physical or mental disabilities, and other special classes (e.g., gender, racial, religious, or cultural);   |
|                 | (k) distinctions between and special issues involved in the following types of investigations: accidents, arson, assets, background, civil, criminal, domestic, industrial/employee conduct, insurance, personal injury (other than auto), and missing person; |
|                 | (l) investigative photography;   |
|                 | (m) surveillance; and  |
|                 | (n) skip tracing.  |

\_\_\_\_\_  
Signature of Private Investigator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Private Investigator Trainee

\_\_\_\_\_  
Date