



Montana Private Security Program

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Licensing Requirements and Application Checklist Firearms Endorsement

License Requirements for Firearms Endorsement

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant must be a licensed Security Guard employed by a licensed security company in Montana or a licensed Private Investigator in Montana [[MCA 37-60-303](#)]
2. Each Firearm Endorsement applicant shall complete a Department approved firearms training program and requalify annually [[ARM 24.182.420](#), [ARM 24.182.801](#)]
3. Applicant is required to provide a background investigation that includes a fingerprint check by the Montana Department of Justice and the Federal Bureau of Investigation [[MCA 37-60-303](#) and [ARM 24.182.501](#)]

Checklist of Required Documents to Submit for Application for Firearms Endorsement

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the Department directly from the source.

- ☐ If you answered yes to any personal history question on the application, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).
- ☐ Applicant Rights and Consent to Fingerprint Notice (Privacy Act Statement).
- ☐ Send fingerprints to the Montana Department of Justice for a State and Federal criminal background check.
- ☐ Proof of successful completion of a Department approved firearms training program.

Application Fee(s) for Firearms Endorsement

The following fee(s) must be submitted with your application. You can apply and pay online using a debit/credit card or bank account.

- ☐ \$50 application fee

You can apply for a license online at: aca-prod.accela.com/POL.

Please include a valid email address with your application. Email is the Department's primary form of communication.