

**Private Security Program**  
301 South Park Ave, Fourth Floor  
PO Box 200513  
Helena MT 59620  
Phone: (406) 444-6880

Email: **DLIBSDHELP@MT.GOV**  
Website: **PRIVATESECURITY.MT.GOV**

**ELECTRONIC SECURITY FIRM  
Renewal Application**

Business Name: \_\_\_\_\_

License Number: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Your Montana Electronic Security Firm license expires on **March 1**.

**Active Renewal Fee: \$200**

**Inactive Renewal Fee: \$100**

**Active Late Renewal: \$400 (if Postmarked after March 1)**

Please follow the instructions below in order to renew your license:

- 1) Submit a check or money order in the amount of \$200 made payable to the Private Security Program.  
**DO NOT SEND CASH. NOTE:** Renewals postmarked after March 1 are subject to an additional \$200 late fee, increasing the total amount due to \$400.
- 2) In accordance with ARM 24.182.405(1), for registration, a Electronic Security Firm shall file a yearly certificate of insurance to the Private Security Program with proof of a minimum of \$500,000 of commercial general liability which includes personal injury, and errors and omissions coverage.

I affirm that the Electronic Security Firm maintains a commercial general liability insurance policy as stated above. Please attach a current certificate of liability insurance to the renewal form.

I do not maintain a commercial general liability insurance policy as stated above. The Department may consider disciplinary action against your license.

- 3) Answer the disciplinary question, sign and date the renewal application, and return it to the Department office with the appropriate fees and other required documentation (if applicable) before March 1.

**Statement:** By signing the application below, I declare under penalty of perjury that any false statement may lead to subsequent suspension or revocation of licensure on ethical grounds.  
Incomplete or unsigned renewal applications will not be processed and will be returned, which may be subject to the late fee if not post marked on or before March 1.

**Have any legal or disciplinary actions been instituted against you or any of your professional licenses since either your initial licensure in Montana or since you renewed your license, whichever occurred latest?**

Yes      If so, please attach copies of the document that initiated each action and all final orders. Mont. Code Ann. Section 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

No

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DO NOT SEND CASH**