



## Montana Private Security Program

PO Box 200513  
301 S Park, 4<sup>th</sup> Floor  
Helena, MT 59620-0513  
Phone: (406) 444-6880

Email: [dlibsdlhelp@mt.gov](mailto:dlibsdlhelp@mt.gov) Website: [privatesecurity.mt.gov](http://privatesecurity.mt.gov)

## Licensing Requirements and Application Checklist Private and Electronic Security Firms

### **License Requirements for Security Firm**

Below are the minimum requirements that must be met in order to be licensed in the state of Montana.

1. Firm must be lawfully organized and registered with the Secretary of State or otherwise qualified to do business within this state [[MCA 37-60-303](#) and [ARM 24.182.525](#)]
2. The Firms shall certify that each employee has completed the training program as applicable [[ARM 24.182.807](#) and [ARM 24.182.810](#)]
3. Shall maintain the following level of insurance [[ARM 24.182.405](#)]:
  - a. Electronic Security Firms shall maintain a minimum of \$500,000 occurrence form of commercial general liability which includes personal injury and errors and omissions coverage.
  - b. Private Security Firms shall maintain a minimum of \$500,000 occurrence form of commercial general liability which includes personal injury. If the firm employs armed security guards, the firm must carry firearms liability insurance coverage.
4. Have a designated manager at the time of application [[MCA 37-60-303](#)]
5. Employee uniforms must meet the requirements listed in [[ARM 24.182.407](#)]

### **Checklist of Required Documents to Submit for Application for Security Firm**

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others may need to be sent to the Department directly from the source.

- ☐ Official license verification from states and jurisdictions in which the Firm holds or has ever held a professional license of any type.
- ☐ Proof of current insurance (certificate) as described above.
- ☐ Proof of registration of Firm with the Montana Secretary of State.
- ☐ Identify designated manager.

### **Application Fee(s) for Security Firm**

The following fee(s) must be submitted with your application. You can apply and pay online using a debit/credit card or bank account.

- ☐ \$250.00 application fee (each business entity)

You can apply for a license online at: [aca-prod.accela.com/POL](http://aca-prod.accela.com/POL)

Please include a valid email address with your application. Email is the Department's primary form of communication.