



Montana Board of Plumbers
301 S. Park Ave., 4th Floor
PO Box 200513
Helena, MT 59620-0513
PHONE: 406-841-2329

E-MAIL: dlibsdlu@mt.gov ~ WEBSITE: www.plumber.mt.gov

PLU CE COURSE APPLICATION - REQUIRED DOCUMENTATION

- A timed outline or syllabus.
 - a. Curricula must be based on one or more of the following:
 - The adopted state plumbing code – Uniform Plumbing Code.
 - Title 37, chapter 69, MCA, pertaining to licensure of plumbers;
 - Title 50, chapter 60, MCA, pertaining to building codes and permit requirements;
 - ARM Title 24, chapter 180, pertaining to the board's rules;
 - ARM 24.301.301 through 24.301.351, pertaining to building code plumbing matters; or
 - Other subjects related to the plumbing industry, as approved by the board.
 - b. Outline or syllabus must include references to Montana adopted codes, rules, and statutes.
- Documentation for each instructor showing they meet one of the following qualifications:
 - A certified CE instructor employed by IAPMO
 - A plumbing CE instructor approved in a state that has a plumbing license reciprocity agreement with the board, if the instructor has also successfully completed the IAPMO “train the trainer” course for the UPC.
 - Licensed as a journeyman or master plumber in a state or jurisdiction that has adopted the UPC if the instructor:
 - Has no former or pending disciplinary actions against the instructor’s plumbing license in any jurisdiction, unless the board is satisfied that the conduct has been adequately addressed through compliance with sanctions imposed; and either:
 - Is a UPC inspector for an authority having jurisdiction, as that term is defined in the UPC; or
 - Is an apprenticeship training instructor for a union in a jurisdiction that has adopted the UPC; or
 - Is certified as a plumbing inspector by IAPMO; or
 - Has successfully complete the IAPMO “train the trainer” course for the UPC.
- A sample certificate of completion which includes the date, title, and location of course, name of instructor, name of person completing the course, the Board of Plumbers approval number, and the number of hours awarded.
- Example quiz questions.



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ADDITIONAL INFORMATION

1. Incomplete applications will not be reviewed.
2. Refunds will not be issued for incomplete or denied applications.
3. For further information regarding CE provider and course approvals see the board's continuing education administrative rules [24.180.2102](#) and [24.180.2103](#).
4. Board approvals expire when changes in plumbing code, statutes, or rules necessitate.
5. Once a course is approved, a provider is required to upload rosters of attendance by Montana licensees at <https://ebiz.mt.gov/pol>.