



Quick Reference Guide – How to Search Patient History in MPDR PMP AWAR_xE

- 1. Go to the PMP AWAR_xE login page (<u>https://montana.pmpaware.net</u>). *If a password reset is needed, use the "Reset Password" link.*
- Once logged in, you can access Patient Requests two different ways to search patient prescription histories. See images to the right.
 - a) From your Dashboard, click on "Patient Request" from the righthand side of the screen under Favorites.
 - **b)** Click **Menu**, select the **RxSearch** tab, then choose **Patient Request**.
- 3. Enter search criteria.

At a minimum, you must provide:

- First Name (full or partial*)
- Last Name (full or partial*)
- **Date of Birth** (must be in MM/DD/YYYY format, you can also search with a range of 6, 12, or 24 months)
- Prescription Fill Dates (must be in MM/DD/YYYY format)
- Click Search at the bottom of the screen to submit your request.
- 5. Matching patient profiles will display if *multiple patients* are identified. You will have the option to *refine your search* by providing additional search information or you can select a *single, multiple,*

Patient Reques	ŧ			Patient Rx Request Tuto Can't view the file? Get Adobe Acrobat Rea Indicates Required File
Patient Info				Indicates Required Pi
First Name*	Las	Name*		
Partial Spelling		Partial Spelling		
Date of Birth*		e of Birth Range		
MM/DD/YYYY		earch using exact DOB	×	
Descention Fill Detec				
Prescription Fill Dates No earlier than 3 years from	today			
From*	To*			
02/20/2020	02/19/2021			
Patient Location				
Search accuracy can be imp	proved by including the	e address		
Zip Code				
Also Search				
PMP Interconnect	0 Rx	Check	O None	
To search in other states as			None None the states you wish to include in your search.	
To search in other states as A □Arizona	well as your home sta			
To search in other states as A □Arizona C □Colorado				
To search in other states as A □Arizona	well as your home sta			
To search in other states as A □Arizona C □Colorado	well as your home sta			
To search in other states as A □Arizona C □Colorado D □Delaware	well as your home sta			
To search in other states as A Arizona C Colorado D Delaware G Guam PMP	well as your home sta			
To search in other states as A Arizona C Colorado D Delaware G Guam PMP I Oldaho	well as your home sta			
To search in other states as A Arizona C C Colorado D Doleware G G Guam PMP I Gldaho K Kansas M M Massachusotts	well as your home sta	ate for patient information, sele		
To search in other states as A A Arizona C Colorado D Deleware G G Guam PMP I Gldaho K CKAnsas M M Massachusotts N New Jersey	well as your home sta	ate for patient information, sele		
To search in other states as A A Arizona C Colorado D Delaware G G Guam PMP I Idaho Kansas M Massachusotts N Now Jersey O Ohio PMP	well as your home stu Connecticut Iowa PMP Michigan New York	ate for patient information, sele		
To search in other states as A A Arizona C C Colorado D Delaware G G Guam PMP I I Idaho K Aransas M Massachusetts N Now Jorsey O Ohio PMP P P Pennsylvania	well as your home sta	ate for patient information, sele		
To search in other states as A A Arizona C Colorado D Coleaware G G Guam PMP I I Idaho K Kansas M Massachusetts N Now Jersey O Chih PMP P Pennsylvania R R Rode Island	well as your home sta Connecticut Iowa PMP Michigan New York Puerto Rico	ate for patient information, sele		
To Search in other states as A A Arizona C Colorado D Deleware G G Guam PMP I Claho K C Kansas M M Massachusetts N N New Jersey O O Ohio PMP P P Pennsylvania R CRhode Island T C Tennessee CSMD	well as your home sta Connecticut Iowa PMP Michigan New York Puerto Rico	ate for patient information, sele		
To search in other states as A Arizona C Colorado D Deleware G Guam PMP I Idaho K Kansas M Massachusotts N New Jersey O Ohio PMP Pennsylvania R R Rhode Island T Tonsees CSMD U Utah	well as your home sta Connecticut Iowa PMP Michigan New York Puerto Rico	ate for patient information, sele		
To search in other states as A Arizona A Arizona C Colorado D Deleware G Guam PMP I Idaho M Massachusetts N New Jersey O Ohio PMP Pennsylvania R R Rhode Island T Tonnesee CSMD U Utah Y Vermont	well as your home sta Connecticut Iowa PMP Michigan New York Puerto Rico	ate for patient information, sele		
To search in other states as A Arizona C Colorado D Deleware G Guam PMP I Idaho K Kansas M Massachusotts N New Jersey O Ohio PMP Pennsylvania R R Rhode Island T Tonsees CSMD U Utah	well as your home sta Connecticut Iowa PMP Michigan New York Puerto Rico	ate for patient information, sele		
To search in other states as A Arizona A Arizona C Colorado D Deleware G Guam PMP I Idaho M Massachusetts N New Jersey O Ohio PMP Pennsylvania R R Rhode Island T Tonnesee CSMD U Utah Y Vermont	well as your home sta Connecticut Iowa PMP Michigan New York Puerto Rico	ate for patient information, sele		
To search in other states as A Arizona A Arizona C Colorado D Deleware G Guam PMP I Idaho M Massachusetts N New Jersey O Ohio PMP Pennsylvania R R Rhode Island T Tonnesee CSMD U Utah Y Vermont	well as your home sta Connecticut Iowa PMP Michigan New York Puerto Rico	ate for patient information, sele		
To search in other states as A Arizona A Arizona C Colorado D Deleware G Guam PMP I Idaho M Massachusetts N New Jersey O Ohio PMP Pennsylvania R R Rhode Island T Tonnesee CSMD U Utah Y Vermont	well as your home sta Connecticut Iowa PMP Michigan New York Puerto Rico	ate for patient information, sele		

My Favorites RxSearch - Patient

or all returned patient groups to include in your patient prescription request results.

- 6. Click on "Run Report", the patient prescription results will be displayed.
- 7. Print by clicking "Print Report" or convert the report to a CSV (Microsoft Excel) file by clicking "Download CSV." You may retrieve your searches and the search results of any delegates by clicking on the Requests History tab.

Search Tips:

*Partial Spelling – Using Partial Spelling can be helpful for hyphenated or commonly abbreviated names (Will vs. William). At a minimum, enter the first three characters of the patient's first and/or last name. Using partial name search will limit the search results to Montana only. Full name is required for Interstate Data searching. Prescription Fill Dates – Patient prescription histories are stored for 3 years.

PMP Interconnect Search – PMP Interconnect allows data sharing and patient searches with other states.