



## Montana Prescription Drug Registry (MPDR) PMP Clearinghouse Quick Reference Guide

### How do I submit controlled substance prescription data or zero reports to the MPDR?

The MPDR uses the [PMP Clearinghouse](#) for submitting controlled substance prescription data and zero reports. Please use the information below to identify the best way to access the site.

- **Option 1:** If your pharmacy is a part of a chain your other pharmacies may already have an account at [PMPClearinghouse.net](#). Contact your corporate office to confirm if any action is needed on your part.
- **Option 2:** If someone in your organization is already registered at [PMPClearinghouse.net](#), they can add you to an existing Clearinghouse account.
  - How to add Users to an Existing Clearinghouse Account - See Section 8.1 on page 35 of the [Data Submission Guide for Dispensers](#)
- **Option 3:** If you already have a [PMPClearinghouse.net](#) account to submit to another state, you can request access to Montana.
  - How to request access to Montana for Existing Clearinghouse Accounts - See Section 8.2 on page 38 of the [Data Submission Guide for Dispensers](#)
- **Option 4:** If none of the above options apply, you will need to create an account at [PMPClearinghouse.net](#).
  - How to Register for a PMP Clearinghouse Account – See Section 4.1 on page 5 of the [Data Submission Guide for Dispensers](#)

### Help

If you have questions or issues with any of the above steps, please contact PMP Clearinghouse Support at: 1-833-307-0309 or submit a [Support Ticket](#).