

APPLICATION FOR ONLINE ACCESS BY OUT-OF-STATE LICENSEE

INSTRUCTIONS:

Direct online access to the Montana Prescription Drug Registry (MPDR) may be granted to a pharmacist, prescriber, or a designated representative of the Montana Medicare or Medicaid programs, Tribal Health, Indian Health Service, and Veterans Administration who do not have a Montana license. **NOTE: If you have a Montana license, please register directly with the MPDR at <https://montana.pmpaware.net>.**

To access registry information, each Out-of-State licensee must:

1. Complete this Request Form / Confidentiality Agreement. Submit the application and required attachments to the Montana Prescription Drug Registry via email to dlibsdmpdr@mt.gov
2. All applications must include proof of identification (a legible copy of your driver's license, passport or other government-issued photo identification).
3. Review the [MPDR Healthcare User Information & Resources](https://boards.bsd.dli.mt.gov/pharmacy/mpdr/users) at <https://boards.bsd.dli.mt.gov/pharmacy/mpdr/users>

MPDR Staff will review the application and contact the applicant using the email address on the application. Contact MPDR staff at DLIBSDMPDR@MT.GOV OR 406-841-2240.

APPLICANT INFORMATION:

Please print or type.

First Name: _____ Middle Name: _____ Last Name: _____

Date of Birth: _____ Social Security Number or Foreign ID: _____

My DEA# (if applicable): _____

State issuing my license to practice: _____ My license number: _____

EMPLOYER INFORMATION:

This section should include contact information for the location where you spend the majority of your working hours. The email address listed in this section will be used for all communications from the MPDR. Please print or type.

Employer Name: _____

Employer Address: _____

City, State, Zip: _____

My Work Phone #: _____ My Mobile Phone #: _____

My Email Address for MPDR Correspondence: _____

APPLICANT'S ROLE - *Check one of the following:*

I am a Pharmacist I am a Physician Assistant I am an Optometrist

I am a Physician I am a Podiatrist I am a Medical Resident

I am a Dentist I am a Psychologist with Prescriptive Authority

I am a Naturopathic Physician I am an APRN with Prescriptive Authority

I represent a Medicaid Fraud Unit I am a Medicare or Medicaid Administrator

Other: _____

TERMS OF ACCOUNT USE AND CONFIDENTIALITY AGREEMENT:*Read and initial each of the following statements:*

- If employed by a government agency, I am authorized by my agency to access the MPDR for the sole purpose of monitoring participants in the Agency's program(s).
- I agree to notify the MPDR staff immediately (within one business day) when I leave the place of employment identified on this application form OR when my job duties no longer relate to the MPDR.
- I understand that information accessed and/or reviewed through the Montana Prescription Drug Registry (MPDR) program is confidential and constitutes protected health information (PHI). I am therefore responsible for the security and confidentiality of patient history reports available to me. I agree to use the reports only for the purpose of providing care to my patients and patients referred to me for care.
- I understand that information obtained from the MPDR can be part of the patient's medical record and should be treated with the same confidentiality protection as I would treat any other patient's record.
- I agree not to disclose any data or PHI to any unauthorized person or party.
- I agree that I will not share my user account information, login name or password with any person, regardless of whether that person is also an authorized user of the MPDR.
- I understand that I must report any potential and/or identified misuse of MPDR searching or data to the MPDR program and/or the registered user's licensing board (Mont. Code Ann. 37-7-1513(2)).

I hereby attest that I understand the terms of access and confidentiality of the MPDR and I will abide by these terms. Violation of any of the terms of this agreement may result in revocation of access to the MPDR, disciplinary action may be taken by my licensing board, and I may be liable for a civil penalty of up to \$10,000 for each violation (MCA 37-7-1513) in addition to other sanctions provided by law.

Signature: _____ Date: _____

Print Name: _____

FOR USE BY MPDR STAFF ONLY:

Agency Contacted: _____

Source of Contact Information: _____

Licensure Verified: _____

Application Approved: Yes No Determination By: _____ Date: _____

Denial Reason: _____