



## PROFESSIONAL & CHARACTER REFERENCE FORM

**Applicant:** provide this form to references.

**References:** send the completed form directly to the board office.

\_\_\_\_\_ of \_\_\_\_\_ has applied to this Board for licensure in the State of Montana as  
 (Name of applicant) (Company)  
 a/an: **Engineer Intern** **Professional Engineer** **Land Surveyor Intern** **Land Surveyor**  
 (check one) and has given your name either as a reference or has stated that he/she has worked for or with you.  
 Information provided is confidential.

The practice of professional engineering and land surveying is regulated by statute in Montana for the protection of the public against incompetent or unscrupulous persons in accordance with Chapter 37, Title 67, Montana Code Annotated.

**37-67-301. License required to practice or offer to practice.** In order to safeguard life, health, and property and to promote the public welfare, any person in either public or private capacity practicing or offering to practice engineering or land surveying shall hereafter be required to submit evidence that he is qualified so to practice and shall be registered as hereinafter provided. From and after January 1, 1958, it shall be unlawful for any person to practice or to offer to practice in this state engineering or land surveying, as defined in this chapter, or to use in connection with his name or otherwise assume, use, or advertise any title or description tending to convey the impression that he is a professional engineer or a professional land surveyor unless such person has been duly registered under the provisions of this chapter.

**37-67-101. Definitions.** As used in this chapter, the following definitions apply:

(5) (a) "Practice of engineering" means:

- (i) any service or creative work the adequate performance of which requires engineering education, training, and experience in the application of special knowledge of the mathematical, physical, and engineering sciences to the services or creative work as consultation, investigation, evaluation, planning and design of engineering works and systems, planning the use of water, teaching of advanced engineering subjects, engineering surveys, and the inspection of construction for the purpose of ensuring compliance with drawings and specifications;
  - (ii) any of the functions described in subsection (5)(a)(i) that embrace the services or work, either public or private, in connection with any utilities, structures, buildings, machines, equipment, processes, work systems, projects, and industrial or consumer products or equipment of mechanical, electrical, hydraulic, pneumatic, or thermal nature insofar as they involve safeguarding life, health, or property.
- (b) The term includes other professional services necessary to the planning, progress, and completion of any engineering services.
- (c) The term does not include the work ordinarily performed by persons who operate or maintain machinery or equipment, communication lines, signal circuits, electric power lines, or pipelines.

**37-67-101. Definitions.** As used in this chapter, the following definitions apply:

- (6) "Practice of land surveying" means any service or work, the performance of which requires the application of special knowledge of the principles of mathematics, physical sciences, applied sciences, and:
- (a) the principles of property boundary law to the recovery and preservation of evidence pertaining to earlier land surveys;
  - (b) teaching of land surveying subjects;
  - (c) measurement and allocation of lines, angles, elevations, and coordinate systems;
  - (d) location of natural and constructed features in the air, on the surface of the earth, within underground workings, and on the beds of bodies of water, including work for the determination of areas and volumes;
  - (e) monumenting of property boundaries;
  - (f) platting and layout of lands and the subdivisions of land, including the alignment and grades of streets and roads in subdivisions; and
  - (g) preparation and perpetuation of maps, plats, field note records, and property descriptions.



# REFERENCE FORM

The board is required by law to obtain evidence of the good character and qualifications of applicants.

Applicant: give this form to references

References: send the completed form directly to the Board to one of the following address(s)

**Mail: PO Box 200513 | 301 S Park, 4<sup>th</sup> Floor | Helena, MT 59620-0513**  
**Email: [dlibsdhel@mt.gov](mailto:dlibsdhel@mt.gov)**

RE: Application of: \_\_\_\_\_  
(Name of applicant)

For: Land Surveyor      Engineer      Land Surveyor Intern      Engineer Intern

1. My Full name: \_\_\_\_\_

2. My mailing address: \_\_\_\_\_

3. My present business or profession: \_\_\_\_\_

4. I am      am not      a registered professional \_\_\_\_\_ in \_\_\_\_\_  
(Engineer or Land Surveyor)      (State)

Branch/Discipline \_\_\_\_\_ License Number \_\_\_\_\_

5. My personal knowledge of the applicant is primarily regarding his or her:

Character      Personal Reputation      Professional Competency

6. From Personal knowledge, I know that his or her professional reputation is (choose one)

Excellent      Above-Average      Average      Below Average      Poor

7. Please indicate your relationship to this applicant: \_\_\_\_\_  
(Example: co-worker, supervisor, etc.)

8. I do      do not      have personal knowledge of this applicant's experience

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

License Seal, if Applicable: