



## BIENNIAL INACTIVE RENEWAL APPLICATION

### Engineer-Surveyor

Renewal Fee: \$75.00

Renewal Fee after June 30: \$150.00

Licenses only renew on even-numbered years. You may renew online at <https://ebiz.mt.gov/pol> or complete this form and submit it to the Board of PELS.

License #: \_\_\_\_\_

Full Name: \_\_\_\_\_

Last

First

Middle

Contact email address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State, and ZIP Code: \_\_\_\_\_

Is this a New Address? Yes      No

**To renew your license for two years:**

1. Answer this disciplinary question: Have any legal or disciplinary actions been instituted against the business entity since your last renewal? Yes      No  
*If so, attach copies of the document(s) that initiated each action and all final orders to comply with 37-1-105 MCA.*
2. Return the signed renewal application to the Board office postmarked by June 30<sup>th</sup>. Renewals postmarked after June 30<sup>th</sup> will be assessed the full cost of renewal and a late penalty fee, totaling \$150. Incomplete forms not returned prior to the renewal deadline are considered late and are subject to corresponding fees.

**Reactivation:** I would like to update my license to Active Status. I understand that to reactivate my license, I need to prove I meet the requirements of [ARM 24.183.2102](#).

To activate your license, you must present satisfactory evidence that you have attended 30 hours of continuing education which comply with the continuing education rules of the board in the two years immediately preceding the request for reactivation. Submit your evidence with your renewal.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_