



Board of Outfitters
301 S. Park Avenue
PO Box 200513
Helena, MT 59620
(406) 444-6880
DLIBSDHELP@MT.GOV

Outfitter Renewal Fees

OUTFITTER RENEWAL APPLICATION

To expedite your license renewal, we encourage you to renew online at EBIZ.MT.GOV/POL
Outfitter licenses expire on December 31.

Fee Schedule Please select the license being renewed			
<input type="checkbox"/>	Active Outfitter License	<input type="checkbox"/>	Renewal Fee: \$150.00
<input type="checkbox"/>		<input type="checkbox"/>	Late Renewal Fee \$300.00
<input type="checkbox"/>	Inactive Outfitter License	<input type="checkbox"/>	Renewal Fee: \$75.00
<input type="checkbox"/>		<input type="checkbox"/>	Late Renewal Fee \$150.00

LICENSEE INFORMATION If needed, update your address, and provide a current phone number and email address.		
Licensee Name	License Number Being Renewed	
Street Address		
City	State	Zip Code
Phone Number		Email Address

LICENSE RENEWAL APPLICATION CHECKLIST:

- To renew by mail, submit your fully completed renewal application form to the address listed in the upper left corner.
- Make your check or money order for Watercraft Identification Decals payable to "The Montana Board of Outfitters" clearly legible. DO NOT SEND CASH.

FIRSTAIDINFORMATION:

Outfitters are required to submit a copy of a current first aid certificate of the provider and expiration date of their first aid training from the list of board approved providers found at: BOARDS.BSD.DLI.MT.GOV/OUT

Name of Provider: _____ Expiration Date: _____

LIABILITYINSURANCE and CURRENTFIRSTAIDSTATEMENT(ActiveStatusOnly):

Active licensees are required to maintain current liability insurance as a named insured and First Aid Certification. Proof of insurance and first aid certification is not required with your renewal application. All licensees are subject to possible audit of insurance and first aid requirements.

I affirm that I am the named insured on the current liability insurance that I hold. Additionally, the minimum amounts of liability insurance shall be \$10,000 for property damage, \$100,000 for personal injury to one person, and a total of \$300,000 for personal injury to more than one person and hold valid current first aid certification from a provider listed on the board's approved list of First Aid Providers.

CLIENTLOGS:

Outfitters are no longer required to submit Outfitter Client Logs to the Board. Please maintain your logs in a manner and for a period pursuant to ARM 24.171.408

WATERCRAFT IDENTIFICATION DECAL (BOAT STICKERS):

If you operate any type of watercraft while providing services, you must obtain and display watercraft identification decals. Your first set of watercraft identification decals are provided at no charge. (2 stickers per set)

Check here to purchase additional sets of watercraft decal stickers at \$5.00 per set. Number of additional decal sets requested _____.

OPERATION PLAN STATEMENT:

I affirm that the Outfitter Operation Plan on file with the board is updated and current.

RENEWAL DISCIPLINARY STATEMENT:

Have any legal or disciplinary actions been instituted against you or any of your professional licenses since either your initial licensure in Montana or since you renewed your license, whichever occurred latest? Montana Code Ann. Sec. 37-1-105 requires that you report this information. Failure to accurately furnish this information is grounds for denial or revocation of your license.

YES

NO

Licensee Signature: _____ Date: _____