



Montana Board of Occupational Therapy Practice

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Licensing Requirements and Application Checklist

Occupational Therapist Assistant

License Requirements

Below are the minimum requirements you must meet to qualify for licensure in the state of Montana.

1. Completion of an educational program recognized by the board – [MCA 37-24-303](#) and [ARM 24.165.506](#)
2. Completion of 2 months of supervised fieldwork experience arranged by applicant's recognized educational institution or a nationally recognized professional association – [MCA 37-24-303](#)
3. Pass the NBCOT examination as prescribed by the board – [MCA 37-24-303](#) and [ARM 24.165.407](#)
4. Certification by the National Board of Certification in Occupational Therapy – [MCA 37-24-303](#)

Required Documents

The following documents are required in addition to the standard application.

- ☐ Evidence of current or expired NBCOT certification – [MCA 37-24-303](#)

Note: NBCOT certification is not required if you hold an active, unrestricted, in good standing license in another state that has substantially equivalent requirements to Montana – [MCA 37-1-304](#)

- ☐ Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type. Online license verifications may be accepted.

Application Fee

The following fee must be submitted with your application. Online applicants can pay using a credit card or bank account. If you submit a paper application, you must submit a check or money order. Do not mail cash.

- ☐ \$190 application fee

You can apply for a license online at <https://aca-prod.accela.com/POL> or download a paper application from the board website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.