

## MT Board of Nursing Process for NCLEX Candidates to Request Testing Accommodations

Candidates for NCLEX examinations who are seeking licensure in MT can request testing accommodations from the MT Board of Nursing. This request is for candidates who have a disability (mental or physical impairment) that substantially limits life activities and which is protected under the Americans with Disabilities Act (ADA). Some examples include but are not limited to: Visual Stress Syndrome, anxiety disorders, hearing impairments, reading disabilities, etc.

### These are the steps to follow:

1. In the online application for licensure, if you want to receive accommodations for the NCLEX, answer the question “Are you requesting accommodations?” as “yes”. Several questions will then appear. We will need to know what type of accommodation(s) you are requesting; which may include:  
Adjustable Contrast Display  
Screen Adjustable Font Size  
Specific Testing Aid  
Specific Testing  
Equipment  
Extra Time: Time and a half, 2 extra hours, 3 extra hours, double time over 2 days  
Screen Magnifier  
Separate Room, Separate Room and Reader, Separate Room and Recorder  
Separate Room and Sign Language Interpreter
2. We will also ask you what documentation you will supply that supports your request. You must include documentation of the disability from a health care provider and/or your school. The documentation must be a medical diagnosis using DSM criteria, or proof of testing done by the education program, or a learning disability diagnosis or plan from the educational institution.
3. You shall NOT make a test date until you have had the accommodations approved. You will schedule the test appointment only when they receive an Authorization to Test (ATT) from the Board office. Once the candidate has been made eligible to test, the candidate will work with Pearson Vue, the testing agency, to set the test date.
  - PLEASE NOTE: **your ATT should explicitly state “with accommodations”** on it. If it does not, please contact the Board of Nursing at 406-444-6880 to discuss.
  - Once you receive your ATT with accommodations, you will need to follow the directions on the ATT for scheduling. **To guarantee some accommodations such as a separate room or double time, you may be required to schedule your NCLEX via phone** (phone number on ATT) - **NOT online.**

Questions about the process? Please contact the Board at [nurse@mt.gov](mailto:nurse@mt.gov)

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