



Montana Department of LABOR & INDUSTRY

EMERGENCY CARE PROVIDER TRAINING COURSE CHECKLIST

Lead Instructors are not required to apply for training course approval through the Department of Labor & Industry's ECP Licensing Program. [ARM 24.112.503](#) contains ECP Training Course Requirements, including level-specific clinical experience. This checklist is provided to assist education providers in conducting courses that ultimately allow a student to apply for a Montana ECP license.

- 1) Obtain a lead instructor endorsement on your Montana ECP license by completing the [lead instructor course](#) and submitting [an endorsement application](#)
- 2) Register as a [Program Director](#) with NREMT
- 3) Associate/Register your program through [NREMT](#)
- 4) The Montana ECP Licensing Program will receive notice of your course request through the NREMT portal and make a determination on whether to approve or reject your course. Please allow ten days for these requests to process.
- 5) Conduct your course in compliance with [ARM 24.112.503](#), which includes issuance of a certificate of completion to your students.
- 6) [Authorize students](#) to take the NREMT Certification Examination by logging into your NREMT account and verifying course completion.
- 7) Upon passage of the NREMT Exam, students may apply for a [Montana ECP license](#).