



Montana Department of
LABOR & INDUSTRY

Montana Board of Funeral Service

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**CHANGE OF CREMATORY OPERATOR-IN-CHARGE –
OWNER & NEW CREMATORY OPERATOR-IN-CHARGE CHANGE FORM**

Instructions

In order to operate, a crematory must have a designated crematory operator-in-charge who is licensed in Montana ([ARM 24.147.1101](#)(1)(b), [37-19-702](#)(3), MCA). The board must be notified within ten days of any change in the designated crematory operator-in-charge by both the crematory and the previous crematory operator-in-charge per [ARM 24.147.409](#).

This form must be submitted by the owner of the crematory which is designating a new crematory operator-in-charge.

Section 1 – Owner and Facility Information

1. Owner Name(s): _____
2. Business Name: _____
3. Crematory DBA: _____
If different than business name
4. Business Physical Address: _____
5. Business Address: _____
Mailing address, if different than physical address
6. Business Email Address: _____
7. Telephone: _____

BusinessCell
8. Crematory License Number: _____

Section 2 – Previous Crematory Operator-in-Charge Information

9. Previous Crematory Operator-in-Charge Name: _____
10. Previous Crematory Operator-in-Charge License Number: _____
11. Effective Date of Change of Crematory Operator-in-Charge: _____
i.e. date licensee ceased to be the designated crematory operator-in-charge

Section 3 – New Crematory Operator-in-Charge Information

12. New Crematory Operator-in-Charge Name: _____

13. New Crematory Operator-in-Charge License Number: _____

14. Effective Date of Change of Crematory Operator-in-Charge: _____
i.e. date licensee was designated the crematory operator-in-charge

Section 4 – Declaration

I, the owner of this crematory as described in Section 1, declare that the licensee described in Section 2 is no longer designated crematory operator-in-charge of this crematory as of the effective date stated in Section 2. The licensee described in Section 3 is designated as the crematory operator-in-charge as of the effective date stated in Section 3.

Legal Signature of Owner

Date

I, the crematory operator as described in Section 3 accept the designation as crematory operator-in-charge of this crematory as of the date stated in Section 3.

Legal Signature of New Crematory Operator-in-Charge

Date