

# Montana Board of Funeral Service

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## REQUEST TO CONVERT AN INACTIVE LICENSE TO ACTIVE STATUS MORTICIAN

A mortician whose license is currently inactive can request to reactivate that license by submitting this request form and paying the appropriate fee per.

### 1. NAME

\_\_\_\_\_  
Last First Middle

### 2. MAILING ADDRESS

\_\_\_\_\_  
Street or PO Box City, State Zip

### 3. E-MAIL ADDRESS

### 4. TELEPHONE

\_\_\_\_\_

### 5. LICENSE NUMBER \_\_\_\_\_

### 6. I have been inactive for less than five years.

**I have been on inactive status for more than five years.**

*Note: If you have been licensed as inactive status for more than five years you will need to retake and pass the jurisprudence exam. The jurisprudence exam is open book. Please contact the funeral board for the exam. Submit the completed exam with this application.*

### 7. Have any legal or disciplinary actions been instituted against you since your last renewal?

No Yes

1. If yes, attach copies of the document that initiated each action and all final orders. [37-1-150](#) requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

### Required Documents and Fee for Mortician License Reactivation

\$100 – mortician reactivation to active status

Proof of three hours of approved continuing education for each year or portion of a year that licensee has been inactive, up to a maximum requirement of six continuing education hours.

License verification(s) from all jurisdictions where applicant is licensed or has held a license during the inactive status period (contact the individual states for verification).

Completed jurisprudence exam if you have been licensed as inactive status for more than five years.  
[24.147.502](#)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date