



**Montana Board of Funeral Service**

PO Box 200513

301 S Park, 4<sup>th</sup> Floor

Helena, MT 59620-0513

Phone: 406-444-6880

Email: [dlibsdfn@mt.gov](mailto:dlibsdfn@mt.gov) Website: [www.funeral.mt.gov](http://www.funeral.mt.gov)

**Licensing Requirements and Application Checklist  
Crematory Technician**

**License Requirements for Crematory Technician**

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Name and location of the licensed crematory facility (facility must have a licensed crematory operator) - [[MCA 37-19-703](#)(1), [ARM 24.147.1115](#)(2)(a) and (b)]
2. A training plan of the training that will be conducted **only** if the applicant is licensed as a crematory technician. Training **cannot** be conducted prior to licensure - [[MCA 37-19-702](#)(3), [ARM 24.147.1115](#)(2)(c)].

**Checklist of Required Documents to Submit for Application for Crematory Technician**

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which you hold or have ever held a professional license of any type. It is up to you to request official verification from those states and jurisdictions. Montana accepts whatever official form of verification is offered by other states or jurisdictions.
- Signed [Crematory Technician Supervision and Training](#) Form
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).

**Application Fee(s) for Crematory Technician**

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or a bank account. If you submit a paper application you must submit a check or money order. Do not mail cash.

- \$435 application fee

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.