



**Montana State Electrical Board**  
PO Box 200513  
301 S Park, 4<sup>th</sup> Floor Helena, MT 59620-0513  
Phone: 406-444-5711  
Email: [dlibsdhhelp@mt.gov](mailto:dlibsdhhelp@mt.gov) Website: [www.electrician.mt.gov](http://www.electrician.mt.gov)

**Licensing Requirements and Application Checklist Master Electrician**

Required documents for applicants with:

<u>an active license that does meet substantially equivalent (SE) requirements.</u> <ul style="list-style-type: none"><li><input type="checkbox"/> License verification(s)</li><li><input type="checkbox"/> Discipline/Convictions</li><li><input type="checkbox"/> \$190 application fee</li></ul> <p>If not SE, you must take our exam.</p>	<u>no active license (exam required).</u> <ul style="list-style-type: none"><li><input type="checkbox"/> License verification(s)</li><li><input type="checkbox"/> Discipline/Convictions</li><li><input type="checkbox"/> \$190 application fee</li></ul> <p><b>and</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Experience form</li></ul> <p><b>or</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Transcripts and experience form</li></ul> <p>See next page for exam requirements.</p>
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**Substantial Equivalency (SE)**

For an application to be reviewed for SE, the applicant must have a license in at least one state that is:

- Active
- Unrestricted
- In good standing

To be SE, the other state must require the following at the time of applying in Montana:

- Passage of an electrical exam.

AND one of the following:

- Being a graduate electrical engineer of an accredited college or university and having a minimum of 2,000 hours of legally obtained practical electrical experience; or
- Having at least 8,000 hours of legally obtained journeyman level experience in planning, laying out, or supervising the installation and repair of wiring, apparatus, or equipment for electrical light, heat, and power.

Licensing and SE requirements are listed in [MCA 37-1-307](#), [MCA 37-68](#), and [ARM 24.141](#).

**Notes on required documents:**

- License Verifications: Applicants can submit copies of online verification(s). This is required for all licenses ever held, including expired licenses. You can attach these to your online application or email them with your application number to: [dlibsdhhelp@mt.gov](mailto:dlibsdhhelp@mt.gov)
- Discipline/Convictions: Submit documents for any disciplinary actions against a professional license and/or criminal convictions as described in the personal history questions in the application.
- Transcripts: Must come directly from the school and be an Electrical Engineering degree. They can be emailed to: [dlibsdhhelp@mt.gov](mailto:dlibsdhhelp@mt.gov)



**License Requirements for Master Electrician License by Examination:**

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. **Education Requirements:** Written evidence of being a graduate as an **electrical engineer** of an accredited college or university and having minimum of (2,000) hours of legally obtained practical experience. [[37-68-304, MCA](#)]

**Or;**

2. **Experience Requirements:**

**A third party verification of (8,000) hours of legally obtained Journeyman level experience** [[37-68-102, MCA](#)] in wiring for, installing, and repairing of electrical apparatus and equipment for light, heat, and power, [[37-68-304, MCA](#)] with not more than 50 percent residential experience. [[ARM 24-141-515 \(2\)](#)]

3. **(Optional) Temporary Practice Permits:** [[ARM 24.141.502](#)]

- A temporary practice permit may be issued to an applicant upon completion of an application, submission of verification of experience, payment of the appropriate fees, and approval by the board or designated board representative. **An applicant for a master electrician license may be issued a journeyman temporary practice permit.**
- An active temporary practice permit allows an applicant to perform work while employed by a licensed electrical contractor.
- A temporary practice permit issued to an applicant for an electrician **license shall expire 90 days** from the date of issuance or upon receipt of licensure examination results.
- A temporary practice permit does not allow an individual to act as a responsible electrician for a licensed electrical contractor.
- Applicants who fail an exam **with a score of 69 percent or less** are not eligible for a temporary practice permit.
- Subsequent temporary practice permits may be issued at the discretion of the Department.



**Checklist of Required Documents to Submit for Application for Master Electrician by Examination:**

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- ☐ Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type;
- ☐ **One** of the following:
  - Be a graduate electrical engineer of an accredited college or university and having a minimum of 2,000 hours of legally obtained practical electrical experience;

**Or**

- Having at least 8,000 hours of legally obtained journeyman level experience in planning, laying out, or supervising the installation and repair of wiring, apparatus, or equipment for electrical light, heat, and power.

**Optional Document:**

Testing accommodations: Complete the "[Request for Modification of Electrical Exam \(ADA\)](#)" form.

**Application Fee(s) for Master Electrician by Examination:**

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- ☐ \$190 application fee
- ☐ \$50 Temporary work permit for exam candidates (fee is in addition to application fee)

**You can apply for a license online at <https://aca-prod.accela.com/POL> or download a paper application from the website. Online application is recommended.**

**Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.**

**If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.**