



Montana Board of Dentistry

Helena, MT

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Licensing Requirements and Application Checklist Dental Hygienist

Below are the minimum requirements you must meet in order to be licensed in the state of Montana. Apply online at <https://aca-prod.accela.com/pol/Default.aspx>. Please note that paying the fee is what submits your application so our staff can begin reviewing it. Staff will contact you via e-mail within ten business days after you submit your application with any requests for additional documents or information.

License Requirements for Hygienist Not Currently Licensed in Another State

1. Have graduated from a dental hygiene school accredited by the American Dental Association Commission on Dental Accreditation ([37-4-302, MCA](#)).
2. Passed the following exams:
 - NBDHE written exam administered by the Joint Commission on National Dental Examinations ([ARM 24.138.503](#)).
 - Regional practical exam (patient or manikin) taken within the last five years from date of application ([ARM 24.138.503](#)).
 - The following are approved regional exam providers: [ADEX](#) and [CRDTS](#)¹.
 - The exam must include the components listed in [ARM 24.138.503\(2\)](#).
 - State open book jurisprudence exam taken online through your account once you have submitted your application ([ARM 24.138.550](#)).
3. Current cardiopulmonary resuscitation (CPR), advanced cardiac life support (ACLS), or pediatric advanced life support (PALS) card. Internet courses accepted if a hands on evaluation of clinical competency is also included ([ARM 24.138.550](#)).
4. Query from the National Practitioner Databank (NPDB) which department staff will obtain after you submit your application ([ARM 24.138.550](#)).

Checklist of Required Documents to Submit

The following documents and additional forms are required in addition to the basic application.

- ☐ Official final transcripts proving graduation sent directly to the department from the college/university.
- ☐ Proof of passage of both the NBDHE written exam and the clinical regional exam taken with the results sent directly from the exam entity.
- ☐ Proof of current CPR, ACLS, or PALS certification.
- ☐ If you answered yes to personal history questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).
- ☐ Official license verification from states and jurisdictions in which you hold or have ever held a professional license of any type. Montana accepts whatever official form of verification is offered by other states or jurisdictions.

¹ In January 2025, SRTA merged with CRDTS and the organization goes by CRDTS. In August 2025, CDCA-WREB-CITA merged with ADEX and goes by ADEX.

Application Fees

The following fees must be submitted with your application. Applicants can pay using a credit card or e-check. Do not mail cash.

- ☐ \$185 (\$100 application fee + \$85 jurisprudence exam)
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License Requirements for Hygienist Currently Licensed in Another State

1. Proof of a current cardiopulmonary resuscitation (CPR), advanced cardiac life support (ACLS), or pediatric advanced life support (PALS) card. Internet courses accepted if a hands on evaluation of clinical competency is also included ([ARM 24.138.550](#))
2. Passage of the open book jurisprudence exam ([ARM 24.138.550](#))
3. Query from the National Practitioner Databank (NPDB) which department staff will obtain after you submit your application.
4. In addition to the above, the board and department staff will review the current licensing requirements in the state(s) in which you are currently licensed to determine if the licensing requirements are substantially equivalent.
 - If the state is substantially equivalent then no additional proof of education or exam is needed with your application ([37-1-304, MCA](#))
 - If the state is not substantially equivalent then you must meet all the requirements and submit all the documents listed for applicants not currently licensed in another state above.

Checklist of Required Documents to Submit

The following documents and additional forms are required in addition to the basic application.

- ☐ Proof of current CPR, ACLS, or PALS certification.
- ☐ If you answered yes to personal history questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).
- ☐ Official license verification from states and jurisdictions in which you hold or have ever held a professional license of any type. Montana accepts whatever official form of verification is offered by other states or jurisdictions.

Application Fees

The following fees must be submitted with your application. Applicants can pay using a credit card or e-check. Do not mail cash.

- ☐ \$260 application fee (\$100 application + \$85 jurisprudence exam + \$75 credentialing fee)

You can apply for a license online at <https://aca-prod.accela.com/pol/Default.aspx>.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Employment Standards Division Professional Licensing Bureau using the contact information at the top of this checklist.