Montana Board of Chiropractors PO Box 200513 (301 S PARK, 4th Floor - Delivery) Helena, MT 59620-0513 PHONE: (406) 444-6880

dlibsdhelp@mt.gov www.chiropractor.mt.gov

TEMPORARY PERMIT Per MCA 37-1-305:

- ◆ An applicant may be issued a temporary permit while waiting to take their missing/final NBCE exam.
- ◆ A Temporary permit holder must practice under the on-premises supervision of a chiropractor licensed in the State of Montana.
- ◆ Applicant and supervising chiropractor shall consent to the conditions of a temporary permit.
- ◆ Applicant shall pass the Montana Jurisprudence Exam with a minimum score of 75%.

TEM	POR	ARY	PERN	ЛIT D	OCUI	MENTS:
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Supervisor Signature

		pleted and signed Application for Licens		
		sent Conditions for Temporary Permit" a ence of being scheduled to take the mis		
		k or money order for the appropriate fe		
	FEI	ES: \$100.00 Temporary Permit Fee (p	paid in addition to the application fee)	
		ALL FEES	ARE NON-REFUNDABLE	
For qu	estions	s, please contact customer service staf	ff at (406) 444-6880 or email us at: dlibsdhelp@mt.g	<u>0V</u>
		CONSENT CONDITI	IONS FOR TEMPORARY PERMIT	
	1.	Temporary permit holder and licensed applicable licensing laws.	d supervising chiropractor must abide by all	
	2.	Which NBCE exam are you registered	d to take?	
	We, the	e undersigned, agree to the above as co	conditions for issuance of a temporary permit.	
Applic	ant Na	me (Printed)	-	
Applic	ant Sig	nature	 Date	
Super	visor N	ame (Printed)	Supervisor License Number	

Date



MONTANA BOARD OF CHIROPRACTORS LICENSING APPLICATION PACKET

To expedite your application, we suggest you apply and submit your application online at EBIZ.MT.GOV/POL.

NOTE: Exceptions to this checklist are listed on the next page.

Valid Email Address	The email address you provide is used to share information relevant to your application and professional license, including renewal reminders.
Transcripts: - Bachelor's Degree - Chiropractic Degree	Official transcripts for bachelor's degree and chiropractic degree. *If the applicant enrolled or graduated from the chiropractic college on or before 10/01/1995 OR they have a currently active, in good standing license in another state, they do not need a bachelor's degree.
National Board of chiropractic Examiners Official Exam Scores (NBCE)	□ Part I □ Part II □ Part III □ Part IV □ Physiotherapy
Jurisprudence Exam Results	Applicant must have a passing score of 75% or better.
Unopened National Practitioner Data Bank Information.	Unopened National Practitioner Data Bank Information. (This will be completed by office staff.)
License Verification	Required for all professional licenses. Including expired licenses.
Written Explanation of Disciplinary Questions	If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).
Temporary Permit*	 Consent form and evidence of being scheduled to take your final NBCE exam.
\$300.00 Application Fee \$100.00 Temporary Permit Fee (if required)	Online applicants can pay using a credit card or e-check. If you submit a paper application, you must submit a check.

Submit your application(s), all supporting documents, and licensing application payment to the address below.

DO NOT SEND CASH.

Montana Board of Chiropractors

301 S. Park Avenue, Fourth Floor, Helena, MT 59601 or PO Box 200513, Helena, MT 59620-0513

If you need assistance with your license application, please contact Professional Licensing Customer Service at (406) 444-6880 or email us at DLIBSDHELP@MT.GOV.

^{*}Temporary Permit: Are applicable for people who are waiting to take a missing/last NBCE exam. We require our consent form to be completed and evidence of being scheduled to take the licensing exam per MCA 37-1-305(2).

Required documents for applicants with:

an active license that does meet	an active license that does not meet	no active license.
substantially equivalent	substantially equivalent	License verification
requirements.	requirements.	☐ NPDB
License verification(s)	License verification	Discipline/Convictions
■ NPDB	■ NPDB	Chiropractic Degree Official
Discipline/Convictions	Discipline/Convictions	Transcripts
	Chiropractic Degree Official	Bachelor's Degree Official
Note: The jurisprudence (JP) exam is	Transcripts	Transcripts
not required per MCA 37-1-304 And	NBCE Physiotherapy Exam	■ NBCE Parts 1 through 4 and
ARM 24.126.504(4)(a)	JP Exam	Physiotherapy Exams
		☐ JP Exam
ARM 24.126.504(4)(a)	☐ JP Exam	

Substantial Equivalency (SE)

For an application to be reviewed for SE, the applicant must have a license in at least one state that is:

- Active
- Unrestricted
- In good standing

To be SE, the other state must require the following at the time of applying in Montana:

- Chiropractic Degree per MCA 37-12-302 and ARM 24.126.504(4)(5).
- Passage of NBCE parts 1 through 4 and physiotherapy exams per MCA 37-12-304 and ARM 24.126.504(4)(5).

Licensing and SE requirements are listed in MCA 37-1-307, MCA 37-12, and ARM 24.126.

Notes on required documents:

- <u>License Verifications:</u> Applicants can submit copies of online verification. This is required for all licenses ever held, including expired licenses. You can attach these to your online application or email them with your application number to: <u>dlibsdhelp@mt.gov</u>
- <u>National Practitioner Databank (NPDB) Self-Query</u>: Department staff will request this.
- <u>Discipline/Convictions</u>: Submit documents for any disciplinary actions against a professional license and/or criminal convictions as described in the personal history questions on the application.
- Official Transcripts: Can be emailed to: dlibsdhelp@mt.gov or mailed to 301 S. Park Ave 4th Floor, Helena, MT 59601 or P.O. Box 200513, Helena, MT 59620.
- <u>Bachelor's Degree</u>: This is not required if the person is licensed in another state or enrolled or graduated chiropractic college on or before October 1, 1995 per MCA 37-12-302(3).
- NBCE Exams: Applicants can request the scores from NBCE.
- <u>Jurisprudence (JP) Exam</u>: This is based on Montana laws and rules. The exam is open book and available in your online account after you have submitted your application.

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Saluta	tion		F	irst Nam	ne			Middl	e Na	me				l	ast N	ame		
Other I	Names Use	d																
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Street	Address																	
City						State			Z	Zip Cod	de							
Phone	Number						Home Work Cellul		E	Email <i>F</i>	Address*							
Are you	u a United S	States	s Citizen	1?			Yes		No									
Gende	r						Male		Fem	nale								
Na	me of Unde	rgran	luate Co	illege			PROFES d State	SIONAL E Dates			Hours C	omnlet:	ed		Dinlo	ma Red	reive	1
ING	inc or onac	igiac	iuate ot	nicgo		Oity air	u State	Dates	ALLO	tended Hours Completed Diploma Received			No					
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State	License Number	Prof	fession	Issue Date	-	iration Date					Requested Verification			cation				
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	Part II			Yes		No	Ye	ar Compl	eted:	i								
	Part III			Yes		No		ar Compl										
	Part IV Physiother	anv		Yes Yes		No No		ar Compl ar Compl										
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PERSONAL HISTORY QUESTIONS IMPORTANT INSTRUCTIONS AND NOTICE

- Please read the following questions carefully. Giving an incomplete or false answer is unprofessional conduct and may result in denial of your application or revocation of your license. See, 37-1-105, MCA.
- You have a continuing duty to update the information you provide in your application and supplemental
 responses, including while your application is pending and after you are granted a license.
- Upon submittal of your application form, for every "yes" answer provided, you will receive a request for specific information or documents associated with the question. Your application is not complete until staff receive all information requested.

PERSONAL HISTORY QUESTIONS

1.	Have you ever had any license, certificate, registration, or other privilege to serve as a volunteer or practice a profession denied, revoked, suspended, or restricted by a public or private local, state, federal, tribal, religious, or foreign authority?	Yes	No
2	Have you ever surrendered a credential like those listed in number 1, in connection with or to avoid action by a public or private local, state, federal, tribal, religious, or foreign authority?	Yes	No
3	Have you ever resigned to avoid discipline, been suspended, or been terminated from a volunteer or employment position?	Yes	No
4	Have you ever been required to participate in a behavioral modification or assistance program in lieu of suspension or termination from a volunteer or employment position?	Yes	No
5	Have you ever withdrawn an application for any professional license?	Yes	No
6	As of the date of this application, are you aware of any pending complaint, investigation, or disciplinary action related to any professional license you hold?	Yes	No
7.	Are you under a current order that remains unsatisfied (e.g., fines unpaid, probation not concluded, conditions unmet?)	Yes	No

8.	Do you have any medical, physiological, mental, or psychological condition which in any way currently (within the last 6 months) impairs or limits your ability to practice your profession or occupation with reasonable skill and safety?	Yes	No
9.	Do you currently (within the last 6 months) use one or more chemical substances in any way which impairs or limits your ability to practice your profession or occupation with reasonable skill and safety?	Yes	No
	The following information is provided for Question 10 below:		
	A criminal conviction may not automatically bar you from receiving a license. For more information about how a criminal conviction may impact your application, consult the board website, under the FAQ's.		
10	. Have you ever been convicted, entered a plea of guilty, no contest, or a similar plea, or had prosecution or sentence deferred or suspended as an adult or "juvenile convicted as an adult" in any state, federal, tribal, or foreign jurisdiction?	Yes	No
11	. Are you now subject to criminal prosecution or pending criminal charges?	Yes	No
12	. Have you ever been disciplined, censured, expelled, denied membership or asked to resign from a professional society or organization?	Yes	No
13	. Have you ever had a civil judgment entered against you in a lawsuit for incompetence, negligence, or malpractice in practicing any profession?	Yes	No
14	. Have you ever been disqualified from working with children, elderly persons, mentally ill persons, or other vulnerable persons?	Yes	No
15	Have you ever been placed on probation, restricted, reprimanded, suspended, revoked, resigned in lieu of action against you, or had other action taken against you by any hospital, clinic, health care facility, group medical practice, health maintenance organization, or third-party insurance provider, including Medicare and Medicaid?	Yes	No
16	Are you currently on an exclusion list by the Office of Inspector General (OIG) for the U.S. Department of Health and Human Services prohibiting you from working in a facility receiving federal funding?	Yes	No
17	. Has your authority to prescribe, dispense, or administer drugs, including controlled substances, ever been denied, restricted, suspended, or revoked?	Yes	No
18	. Have you ever voluntarily surrendered or had your U.S. Drug Enforcement Administration registration placed on probation, restricted, suspended, or revoked?	Yes	No

VERIFICATION

I authorize the release of information concerning my education, training, record, cha practice, by anyone who might possess such information, to the Mont	
I hereby declare under penalty of perjury the information included in my application knowledge. In signing this application, I am aware that a false statement or evasive of my application or subsequent revocation of licensure on	answer to any question may lead to denial
I have read and will abide by the current licensure statutes and rules of the State of abide by the current laws and rules that govern my	
Legal Signature of Applicant	 Date

Montana Board of Chiropractors PO Box 200513 (301 S PARK, 4th Floor - Delivery) Helena, MT 59620-0513

PHONE: (406) 444-6880 <u>dlibsdhelp@mt.gov</u> www.chiropractor.mt.gov

REQUEST FOR OFFICIAL VERIFICATION OF LICENSURE

(THIS IS NOT AN ENDORSEMENT CERTIFICATION)

<u>APPLICANT:</u> Do **NOT** send this form in with your application. This is to be used as necessary to request official license verification from states or licensing entities in which you currently hold, or ever have held a license.

COMPLETE THE FORM AND MAIL IT TO ANY STATE BOARD IN WHICH YOU ARE REQUESTING OFFICIAL LICENSE VERFICATION BE SENT TO THE MONTANA BOARD. YOU MAY COPY THIS FORM AS MANY TIMES AS NEEDED. BE ADVISED THAT SOME BOARDS REQUIRE A FEE FOR THIS SERVICE. IT IS RECOMMENDED YOU CONTACT THE BOARDS BY PHONE PRIOR TO MAILING IN THIS FORM TO SEE IF YOU NEED TO INCLUDE PAYMENT.

LICENSEE INFORMATION

To Whom It May Concern:

I am applying for a license to practice Chiropractic in the State of Montana and the Board of Chiropractors requires official license verification. This is your authority to release any information in your files, favorable or otherwise, **DIRECTLY** to:

Montana Board of Chiropractors PO Box 200513 Helena, MT 59620-0513.

Your prompt response is appreciated.

Name (Please Print)		Signature		
Address:				
Street or PO Box #	City		State	Zip
My License Number from your State is:		Licens	e Type:	

This form is to be used to request official verification from states where you hold or have ever held a license.

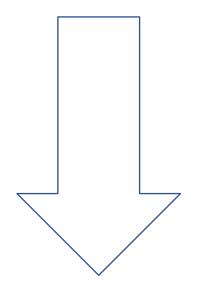
Please **DO NOT** return this form to our office.

MONTANA BOARD OF CHIROPRACTIC JURISPRUDENCE EXAM

- This is an open book exam. A passing score of 75% is required for licensure.
- Section 1 contains twenty (20) TRUE/FALSE questions.
- Section 2 contains twenty (20) questions each that describe actions that are in violation of the Montana Code
 Annotated (Statutes) and Administrative Rules of Montana (Rules). Any of these violations can lead to
 SUSPENSION, REVOCATION or other sanction of the chiropractor's license. From the set of answers provided for
 each question, mark the answer of the most applicable statute or rule.

By submitting this form, I verify that I am the person that has completed this examination.

APPLICANT TESTING INFORMATION:								
License Status:		Active						
		Inactive						
First Name		Last Nar	ne	Date of Test				
Street Address								
City		State		Zip Code				
Phone Number		☐ Ho	me	Email Address*				
		□ Wo	rk					
		☐ Cel	lular					



EXAM BEGINS ON NEXT PAGE

PAGE 1/5 OF EXAM

MONTANA CHRIOPRATIC JURISPRUDENCE EXAMINATION REV 10/15/2019

SECTION 1-Each question is worth two (2) points

Mark each question True or False:

TRUE	FALSE	An applicant for licensure must submit a completed application. A complete application does not require exam scores from the National Board of Chiropractic Examiners (NBCE).
TRUE	FALSE	Licensees can sign birth and death certificates.
TRUE	FALSE	A temporary permit is granted to all applicants upon application.
TRUE	FALSE	Complaints filed against a licensee for violation of a statute or rule must be filed with the Montana Chiropractic Association.
TRUE	FALSE	Licensees must be renewed annually by date of birth.
TRUE	FALSE	The Montana Chiropractic Association appoints the members to serve on the Board of Chiropractors (Board).
TRUE	FALSE	The Board requires 15 hours of continuing education annually to qualify for license renewal.
TRUE	FALSE	Six continuing education credits can be accumulated and carried over from one renewal year to the next.
TRUE	FALSE	To qualify as an impairment evaluator, the licensed chiropractor must have been in active practice in Montana for five years.
TRUE	FALSE	Applicants for licensure must have graduated from a chiropractic college approved by the Board.
TRUE	FALSE	Chiropractors may diagnose, palpate and treat the human body by the application of manipulative, manual, mechanical, dietetic methods, including chiropractic physiotherapy, the use of supportive appliances, diagnostic x-ray, minor surgery, and analytical instruments.
TRUE	FALSE	The board will issue a license to a person licensed in another state without requiring passage of the license examination upon determining the other state's current license standards are substantially equivalent to or greater than Montana's.
TRUE	FALSE	Chiropractic in Montana does not include surgery, the prescription or use of drugs, or needle acupuncture.
TRUE	FALSE	It is unprofessional conduct for a chiropractor to engage in verbal or physical sexual harassment against anyone in the chiropractic clinic.
TRUE	FALSE	A lapsed license that is not renewed within one year of the most recent renewal date automatically terminates
TRUE	FALSE	A licensee having an impairment evaluator endorsement is required to take six hours of specialized CE every four years in addition to the CE required for the underlying chiropractic license.
TRUE	FALSE	Having a physical or mental disability that renders the licensee unable to practice chiropractic with reasonable skill and safety is considered unprofessional conduct and could lead to license revocation.
TRUE	FALSE	A chaperone must be present at all times a patient is examined and treated intra-rectally.
TRUE	FALSE	A license must be renewed annually. All applicants for renewal who have not paid the renewal fee on or before the renewal date shall pay a late fee.
TRUE	FALSE	An impairment rating must be based on the current edition of the Diagnostic and Statistical Manual of Mental Disorders.

MONTANA CHRIOPRATIC JURISPRUDENCE EXAMINATION REV 10/15/2019

SECTION 2:

Each question is worth three (3) points (please mark only one answer). This section contains 20 questions each that describe actions that are in violation of the Montana Code Annotated (Statutes) and Administrative Rules of Montana (Rules). Any of these violations can lead to SUSPENSION, REVOCATION or other sanction of the chiropractor's license. From the set of answers provided for each question, mark the answer of the most applicable statute or rule.

1. A chiropractor recommends 35 treatments for a simple cervical strain/sprain, clearly more than warranted by the patient's condition.

A. 24.126.2301(1)(f)

B. 24.126.2301(1)(g)

C. 24.126.2301(1)(o)

D. 37-1-317(3)

2. A licensed chiropractor is advertising a permanent cure for any condition.

A. 37-1-316(13)

B. 24.126.2301(1)(g)

C. 37-1-316(5)

D. 24.126.2301(1)(o)

3. A licensee performing emergency chiropractic services discovered that a patient exposed him to an infectious disease.

A. 50-16-702

B. 50-16-1004

C. 50-16-525

D. 37-12-322

4. A chiropractic doctor refers patients to other health care providers or facilities in exchange for a referral fee.

A. 24.126.2301(1)(a)(ii)

B. 24.126.2301(1)(c)

C. 24.126.2301(1)(e)

D. 24.126.2301(1)(d)

5. When randomly audited for yearly continuing education requirements, a chiropractor submits only 10 hours of CE for that year, believing a licensee could carry over 2 extra hours from the previous renewal period.

A. 24.126.511(2)

B. 24.126.904(1)

C. 24.126.701(1)

D. 24.126.2103(6)

6. A licensed chiropractor enters into a written contract with a patient for 12 adjustments over the next 12 months, the balance to be paid in full before the first adjustment. The contract states that if the patient discontinues services with the chiropractor, all funds are forfeited by the patient.

A. 24.126.2301(1)(s)

B. 24.126.2301(1)(p)

C. 24.126.2301(1)(r)

D. 24.126.2301(1)(h)

EXAM CONTINUES ON NEXT PAGE PAGE 3/5 OF EXAM

MONTANA CHRIOPRATIC JURISPRUDENCE EXAMINATION REV 10/15/2019

7. A chiropractor holding a temporary permit treats patients without the supervision of an on-premises licensed

chiropractor.

	A. C.	24.126.507(1) 24.126.704(1)	B D	3. 24.126.2301(1)(g) 9. 24.126.704(4)
8.	A chiroprac	ctor has an advertisement that imp	olies	s that the chiropractor is a medical doctor.
	A. C.	37-1-316(4) 24.126.2301(1)(i)	B D	3. 37-1-316(16) 0. 37-12-104(1)
9.	-	ctic doctor advertises in the newsp by the Board.	аре	er that the doctor has a certification for a procedure that is not
	A. C.	37-1-320 24.126.2301(1)(p)	B D	3. 24.126.2301(1)(a)(i) 3. 24.126.2301(1)(a)(iii)
10.	A licensee	performs breast examinations on	all n	new female patients as standard procedure.
	A. C.	24.126.2301(1)(b) 24.126.2301(1)(j)		3. 24.126.2301(1)(c) 0. 24.126.2301(1)(o)
11.	A license ca	andidate has another person take	the	e jurisprudence exam in the candidate's place.
	A. C.	24.126.504(1) 37-1-316(2)	B D	3. 24.126.901(5) 0. 24.126.2301(1)(m)
12.	A licensee,	under false pretenses, makes sta	tem	nents against another licensed chiropractor or health professional
	A. C.	24.126.2301(1)(a)(ii) 24.126.2301(1)(q)	B D	3. 50-16-528(2) 0. 24.126.2301(1)(d)
13.	A chiroprac license.	ctic doctor allows an assistant to t	reat	t and bill for chiropractic services under the licensee's name and
		24.126.411(1) 37-1-316(15)		3. 24.126.2301(1)(u) 0. 37-1-316(16)
14.	A chiroprac	ctor is under the influence of alcoh	ol v	while adjusting a patient.
		24.126.2301(1)(n) 37-1-316(13)		3. 37-1-320 0. 37-2-302

MONTANA CHRIOPRATIC JURISPRUDENCE EXAMINATION REV 10/15/2019

15. Dr. John Doe has a new patient that was unhappy with the care received from another chiropractor in town. Dr. Doe requested records and x-rays from the colleague who refused to provide copies of the records.

A. 24.126.411

B. 24.126.511

C. 50-16-541

D. 24.126.2301(1)(o)

16. A chiropractor has a consensual sexual relationship with a patient a month after the chiropractor-patient relationship was terminated.

A. 37-12-103 B. 24.126.2301(1)(c) C. 24.126.2304(2) D. 37-1-320

17. A licensee sees a new patient who was in a car wreck and suffered a minor whiplash injury to the cervical spine. Knowing that private insurance cases pay well and that he will be billing the offending driver's insurance, the chiropractor decides to bill the highest EM code, then bills a 5 region manipulation, EMS, ultrasound, trigger point therapy and extremities for every visit. The next day, another car wreck case comes in but there is no insurance involved. Considering there will be no insurance payments on the second patient, the chiropractor charges the patient a flat rate of \$30 per visit.

A. 24.126.2301(1)(b) B. 24.126.2103(1) C. 24.126.2301(1)(r) D. 24.126.2301(1)(f)

18. A licensee smokes marijuana while out with friends one night. Later, the police conduct a traffic stop, find a small bag of marijuana in his car, and arrest him. The chiropractor is subsequently convicted of possession of an unlawful substance.

A. 37-12-103 B. 37-12-101(3) C. 37-1-316(1) D. 37-12-104(1)

19. A chiropractor examines a 19-year-old woman with low back pain. Before obtaining lumbar x-rays, he asks the woman if she might be pregnant. She confirms that she is 3 months pregnant. The woman's mother comes in for treatment and talks about how she dislikes her daughter's boyfriend and wouldn't be surprised if her daughter was pregnant. Without thinking, the doctor tells her that her daughter is pregnant.

A. 37-12-104(2) n. 37-12-104(2) C. 37-1-316(17) B. 50-16-541(1)

D. 37-1-316(9)

20. When applying for a Montana chiropractic license by endorsement an applicant reports no adverse actions against any previous license. During the application process, another state's license verification discloses the applicant's license was revoked due to sexual misconduct.

A. 37-1-316(3)

B. 37-12-103

A. 37-1-316(3) B. 37-12-103 C. 37-1-316(15) D. 37-1-317(b)