

Board of Architects  
301 South Park  
PO Box 200513  
Helena MT 59620-0513  
(406) 444-6880

## RENEWAL APPLICATION

License No

Check For New Address.  
Indicate any changes below.

Name

Address

City  State  Zip Code

Country  Email

Your Montana Architect license will lapse on **July 1st**.

**TO RENEW ONLINE GO TO:** <https://ebiz.mt.gov/pol> (Online transaction must be completed no later than 11:59 PM, MST on June 30. Failure to complete the transaction by 11:59 PM will result in an additional late fee.)

**OR:**

- 1) Complete all the information on the renewal application, including the CE question.
- 2) Answer the disciplinary question at the bottom of the form.
- 3) Submit a check or money order for \$40.00, payable to the Board of Architects. DO NOT SEND CASH. Canadian and foreign residents pay in U.S. funds only.
- 4) Renewals with a U.S. Postal Service postmark after June 30 will be assessed a penalty fee by state law of 100% of the unabated renewal fee, increasing the total amount due to \$80.00.
- 5) Sign the renewal application and return it to the Board office with the appropriate fee on or before June 30.
- 6) Incomplete or unsigned renewal applications will be returned and may be subject to the penalty fee if not received in the Board office completed and postmarked by June 30.
- 7) Indicate any address correction or change where requested at the top of the form.

I declare under penalty of perjury that all statements are true. I am aware that a false statement may lead to license discipline.

**RETIRED STATUS:** If you have retired and certify that you are no longer receiving any remuneration from providing architectural services you may omit completing this renewal form and contact the board office to receive information on applying for Emeritus Status or obtain an Emeritus Application on our website at [www.architect.mt.gov](http://www.architect.mt.gov).

I am aware of the continuing education requirements in 24.114.2105 to maintain my architect license and I am responsible for meeting the requirements or the exemptions specified in ARM 24.114.2105. I will submit appropriate proof of attendance if audited or upon request by the Board.

HAVE ANY LEGAL OR DISCIPLINARY ACTIONS BEEN INSTITUTED AGAINST YOU OR ANY OF YOUR PROFESSIONAL LICENSES SINCE EITHER YOUR INITIAL LICENSURE IN MONTANA OR SINCE YOU RENEWED YOUR LICENSE, WHICHEVER OCCURRED LATEST?

Yes If so, please attach copies of the document that initiated each action and all final orders. Mont. Code Ann. Sec 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

No

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT SEND CASH**