

**Montana Board of Dentistry**

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**Licensing Requirements and Application Checklist  
Dental Hygienist by Credential**

**License Requirements for Dental Hygienist by Credential**

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant shall have graduated from an accredited Commission on Dental Accreditation Dental Hygiene School (CODA) [37-4-301](#), MCA, [37-4-302](#), MCA, [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
2. Applicant shall have passed the National Board Dental Examination [37-4-301](#), MCA
3. Applicant shall have passed a Board approved clinical examination [37-4-301](#), MCA, [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
4. Applicant shall pass a Montana Jurisprudence examination [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
5. Applicant shall possess a current CPR/ACLS/PALS certification [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS [24.138.403](#) MANDATORY CERTIFICATION
6. Applicant shall verify dental hygiene practice for a minimum of 1000 hours during the two years prior to application [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS

**Checklist of Required Documents to Submit for Application for Dental Hygienist by Credential**

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
- National Practitioner Data Bank (NPDB) self-query. The results will come to the applicant; upon receipt they will send the **unopened** original report to the Board office [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
- Copy of certificate of graduation/Dental Hygiene Diploma, [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
- Original National Board Examination Score verification from the Joint Commission on National Dental Examinations. Staff can access this online through JCNDE once the applicant orders it. [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
- Verifications of successful passage of a Board approved clinical examination. [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
- Two reference letters of moral character (relatives may not be used as references). [24.138.506](#) DENTAL HYGIENIST LICENSURE BY CREDENTIALS
- Copy of current CPR, ACLS, or PALS card.
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).



**Application Fee(s) for Dental Hygienist by Credential [24.138.402](#) FEE SCHEDULE**

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$100 Application Fee
- \$85 Jurisprudence Exam Fee
- \$75 credentialing Fee

**You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.**

**Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.**

**If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.**