



Montana Board of Dentistry

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Licensing Requirements and Application Checklist Dental Hygienist by Exam

License Requirements for Dental Hygienist by Exam

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant shall have graduated from an accredited Commission on Dental Accreditation Dental Hygiene School (CODA) [37-4-301](#), MCA, [37-4-302](#), MCA, [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
2. Applicant shall have passed the National Board Dental Examination [37-4-301](#), MCA
3. Applicant shall have passed a Board approved clinical examination within the last 5 years [37-4-301](#), MCA, [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
4. Applicant shall pass a Montana Jurisprudence examination [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
5. Applicant shall possess a current CPR/ACLS/PALS certification [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION [24.138.403](#) MANDATORY CERTIFICATION

Checklist of Required Documents to Submit for Application for Dental Hygienist by Exam

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type if applicable [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
- National Practitioner Data Bank (NPDB) self-query. The results will come to the applicant; upon receipt they will send the **unopened** original report to the Board office [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
- Copy of Dental Hygiene Diploma, (if a diploma has not been issued, a letter from the dean of the school of dental hygiene attesting to the program of study and that graduation status was attained, may be substituted in lieu of the diploma). [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
- Official transcripts sent directly from an approved dental hygiene school [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
- Original National Board Examination Score verification from the Joint Commission on National Dental Examinations. staff can access this online through JCNDE once the applicant orders it. [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
- Verifications of successful passage of a Board approved clinical examination. [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
- Two reference letters of moral character (relatives may not be used as references). [24.138.503](#) INITIAL LICENSURE OF DENTAL HYGIENISTS BY EXAMINATION
- Copy of current CPR, ACLS, or PALS card.



- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).

Application Fee(s) for Dental Hygienist by Exam

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$100 application fee
- \$85 Jurisprudence Exam Fee

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.