

OUT License Updates and NCHU Transfers

Many updates to your Outfitter license can be made through your eBiz account, Update insurance information, first aid certificate, operations plans, register Outfitter Assistants and NCHU transfers requests. The following will guide outfitter licensees on transferring NCHU to another outfitter.

Login to your eBiz account:

<https://ebiz.mt.gov/pol/Default.aspx>

If you are having trouble logging into your account, you can contact customer service at 406-444-6880.

Once you have logged in, select your license and click on “All other Options”

Professional & Occupational Licensing									
Showing 21-30 of 38 Download results									
<input type="checkbox"/>	Date	Record Number	Record Type	Description	Project Name	Expiration Date	Status	Action	Short Notes
<input type="checkbox"/>	03/16/2023	OUT-HNT-OPPLAN-	Operation Plan Changes & Updates - Hunting				Approved		
<input type="checkbox"/>	03/16/2023	OUT-OUT-LIC-	Outfitter License			12/31/2024	Active	All Other Options	

Select “Outfitter License Updates” and continue:

Select an Amendment Type

Choose one of the following available amendment types. For assistance or to apply for an amendment type not listed below please contact us.

- Operation Plan Changes & Updates - Fishing
- Operation Plan Changes & Updates - Hunting
- Outfitter Endorsement Application
- Outfitter License Updates

Select NCHU Transfer Request:

* indicates a required field.

Application Information

FIRST AID INFORMATION

Outfitters and guides are required to hold a current basic first aid certification at all times actively licensed. License renewal applications shall be accompanied by a copy of the licensee's valid and current first aid certification. To upload a copy of your current certification please select Browse: under the Attachment section located on this page.

First Aid Information:

INSURANCE INFORMATION

Outfitters required to hold a current liability insurance with minimums set in ARM 24-171-509 at all times actively licensed. License renewal applications shall be accompanied by a copy of the licensee's Certificate of Proof of Insurance. To upload a copy of your current certification please select Browse: under the Attachment section located on this page.

Insurance Information:

COAST GUARD CREDENTIALS

Coast Guard Credentials:

SELF-REPORT (CITATIONS)

Self-Report (Citations):

SUCCESSORSHIP PROGRESS UPDATE

Successorship Progress Update:

WATERCRAFT ID DECAL REQUEST

To Print a Temporary Watercraft ID - [Click Here](#) and enter your license number (OUT-OUT-LIC-1234 just enter 1234).

Watercraft Identification Decal Request:

Please Send a Temporary Watercraft ID via email:

NCHU TRANSFER REQUEST

Net Client Hunter Use

NCHU Transfer Request:



OUTFITTER ASSISTANT REG

The outfitter must document and register with the board, any Outfitter Assistant within 15-days of the first date of Outfitter Assistant service. The Outfitter Assistant shall carry a copy of the documents at all times in the field. The Outfitter Assistant is restricted to a maximum of 15 days in the field unless a routine guide application is on file with the board. The beginning and ending dates of service will be captured and verified via annually submitted Outfitter Client Logs.

Outfitter Assistant Registration:

Attachment

The maximum file size allowed is 50 MB.
ade,adp,bae,cbm,cmd,com,cpl,dll,exe,hta,htm,html,ins,isp,jar,jse,jvb,lnk,cmd,e,mbc,mhtml,msc,msg,msi,php,pif,scr,scs,shb,sys,vb,vbe,vbcrvd,wsc,wsf,wsn are disallowed file types to upload.

Document Name	Type	Size	Latest Update	Action
No records found.				

Enter transfer request information in the appropriate fields. The New Totals will auto populate based on the NCHU being transferred. Once you enter the numeric portion of the outfitter license, the name of the licensee will auto populate in the 'Receiving Outfitter Full Name' field. Click continue:

NCHU TRANSFER REQUEST

Net Client Hunter Use
NCHU Transfer Request:

NCHU CAT 2 Current Total:

NCHU CAT 3 Current Total:

NCHU CAT 2 to Transfer:

NCHU CAT 3 to Transfer:

NCHU CAT 2 New Total:

NCHU CAT 3 New Total:

Enter numeric portion of license number. An example for license number OUT-OUT-LIC-12345678 would be 12345678.
Receiving Outfitter License Number:

Receiving Outfitter Full Name:

You should see a summary of changes:

NCHU TRANSFER REQUEST		Edit
NCHU Transfer Request:	Yes	
NCHU CAT 2 Current Total:	40	
NCHU CAT 3 Current Total:	10	
NCHU CAT 2 to Transfer:	10	
NCHU CAT 3 to Transfer:	5	
NCHU CAT 2 New Total:	30	
NCHU CAT 3 New Total:	5	
Receiving Outfitter License Number:	12345	
Receiving Outfitter Full Name:	JIM SMITH	

If the information is correct, click continue to complete the transfer amendment.

Outfitter License Updates

1 Amendment Information	2 Review	3 Record Issuance
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Your application has been successfully submitted.
Please print your record and retain a copy for your records.

Thank you for using our online services.

Your Record Number is OUT-AMND-24001612.

Thank you for using online services.

[View Record Details >](#)

Choose "View Record Details" to check status or make other updates.

If you do not see a record number and successful submission notification, the transfer request was not processed.