



## Montana Board of Optometry

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## Licensing Requirements and Application Checklist Optometrist

### License Requirements for Optometrist [MCA 37-10-101]

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant is of good moral character. [[MCA 37-10-302](#)]
2. Applicant has graduated from an accredited school of optometry accredited by the Association of Regulatory Boards of Optometry (ARBO). [[MCA 37-10-302](#)] [[ARM 24.168.402](#)]
3. Applicant shall complete a course and pass an examination in use of diagnostic and therapeutic drugs. [[MCA 37-10-304](#)] [[ARM 24.168.402](#)]

### Checklist of Required Documents to Submit for Application for Optometrist

The following documents and additional forms are required in addition to the basic application. All license, education and examination verifications must be sent to the board office directly from the source.

- Verification of successful passage of all parts of the national optometry examination administered by the NBEO with scores sent directly from the examination agency.
- Verification of passage of the TMOD examination.
- If the applicant was licensed prior to the inclusion of TMOD in the NBEO examination (1993), the applicant shall provide proof of successful completion of a qualifying examination, or examinations, as defined in [37-10-304](#), MCA, and meet all qualifications to be TPA and DPA certified.
- Verification of graduation with a transcript sent directly from the college, university, or institution approved by the ACOE, and recognized by ARBO, in which the practice and science of optometry is taught.
- A copy of a self-query of the National Practitioner Data Bank (NPDB).
- License verifications from all states where a licensee has held or holds a license.
- A completed application.
- Check or money order for the appropriate fees.
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)

### Application Fee(s) for Optometrist

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application, you must submit a check. Do not mail cash.

- \$175 Application fee (all applicants)
- \$75 TPA certificate application fee (all applicants)
- \$125 Endorsement fee (applicants from out of state)

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements, please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.