

**MONTANA BOARD OF VETERINARY MEDICINE**  
**PO BOX 200513**  
**301 S PARK, 4<sup>TH</sup> FLOOR**  
**Helena, MT 59620-0513**  
**Licensing Phone: 406-444-6880**  
**Email: [dlibsdhhelp@mt.gov](mailto:dlibsdhhelp@mt.gov) Website: [www.vet.mt.gov](http://www.vet.mt.gov)**

**VETERINARIAN LICENSE APPLICATION**

I am applying for licensure:

by examination (i.e. exam taken within the last 62 months/not licensed in another jurisdiction) – \$200  
or  
as an out-of-state applicant (i.e. currently licensed in another jurisdiction) – \$200

1. FULL NAME: \_\_\_\_\_  

First
Middle
Last
2. OTHER NAME(S) KNOWN BY: \_\_\_\_\_
3. MAILING ADDRESS: \_\_\_\_\_
4. EMAIL ADDRESS: \_\_\_\_\_
5. TELEPHONE: \_\_\_\_\_  

Business
Home
Cell
6. SOCIAL SECURITY NUMBER: \_\_\_\_\_ FOREIGN ID NUMBER: \_\_\_\_\_
7. DATE OF BIRTH: \_\_\_\_\_ 8. GENDER: FEMALE MALE
9. North American Veterinary Licensing Exam (NAVLE)/National Board Examination (NBE)/Clinical Competency Test (CCT) Information

Name of Exam	Date of Exam	State	Candidate ID #
NAVLE			
NBE			
CCT			

10. List academic degrees received, including certificates equivalent to degrees. List the most recent degree first.

Name of University or College	City and State/Province/Territory	Dates Attended	Degree Earned

**11. \*This question is for foreign veterinary school graduates only.\***

Indicate the type of proof of fluency in English.

Graduate of U.S. or Canadian English language high school

Completion of Test of English as a Foreign Language (TOEFL) and Test of Spoken English (TSE).

Other (specify) \_\_\_\_\_

**12. \*This question is for foreign veterinary school graduates only.\***

If applicable, did you complete the requirements of the American Veterinary Medical Association's (AVMA) Education Commission for Foreign Veterinary Graduates (ECVFG); or the American Association of Veterinary Medical State Boards (AAVMA) Program for Assessment of Veterinary Education Equivalence (PAVE)? Verification of completion must be sent directly to Montana from the appropriate organization.

Name of Program	Date of Completion	Requested Verification	
ECVFG		Yes	No
PAVE		Yes	No

**13. List all professional licenses or certification you hold or **ever** have held. Verification must be sent directly to Montana from each state or jurisdiction.**

State	Other Jurisdiction	License Type	License Number	Requested State Verification	
				Yes	No
				Yes	No
				Yes	No
				Yes	No
				Yes	No

**DECLARATION**

I authorize the release of information concerning my education, training record, character, license history and competence to practice, by anyone who might possess such information, to the Montana Board of Veterinary Medicine. I hereby declare under penalty of perjury the information included in my application to be true and complete to the best of my knowledge. In signing this application, I am aware that a false statement or evasive answer to any question may lead to denial of my application or subsequent revocation of licensure on ethical grounds.

I have read and will abide by the current licensure statutes and rules of the State of Montana governing the profession. I will abide by the current laws and rules that govern my practice.

\_\_\_\_\_  
Legal Signature of Applicant

\_\_\_\_\_  
Date

**PERSONAL HISTORY QUESTIONS  
IMPORTANT INSTRUCTIONS AND NOTICE**

1. Please read the following questions carefully. Giving an incomplete or false answer is unprofessional conduct and may result in denial of your application or revocation of your license. See, 37-1-105, MCA.
2. You have a continuing duty to update the information you provide in your application and supplemental responses, including while your application is pending and after you are granted a license.
3. Upon submittal of your application form, for every "yes" answer provided, you will receive a request for specific information or documents associated with the question. Your application is not complete until staff receive all information requested.

## PERSONAL HISTORY QUESTIONS

- |   |     |    |
|---|-----|----|
| 1. Have you ever had any license, certificate, registration, or other privilege to serve as a volunteer or practice a profession denied, revoked, suspended, or restricted by a public or private local, state, federal, tribal, religious, or foreign authority? | Yes | No |
| 2. Have you ever surrendered a credential like those listed in number 1, in connection with or to avoid action by a public or private local, state, federal, tribal, religious, or foreign authority?   | Yes | No |
| 3. Have you ever resigned to avoid discipline, been suspended, or been terminated from a volunteer or employment position?  | Yes | No |
| 4. Have you ever been required to participate in a behavioral modification or assistance program in lieu of suspension or termination from a volunteer or employment position?  | Yes | No |
| 5. Have you ever withdrawn an application for any professional license?   | Yes | No |
| 6. As of the date of this application, are you aware of any pending complaint, investigation, or disciplinary action related to any professional license you hold?  | Yes | No |
| 7. Are you under a current order that remains unsatisfied (e.g., fines unpaid, probation not concluded, conditions unmet?)  | Yes | No |
| 8. Do you have any medical, physiological, mental, or psychological condition which in any way currently (within the last 6 months) impairs or limits your ability to practice your profession or occupation with reasonable skill and safety?                    | Yes | No |
| 9. Do you currently (within the last 6 months) use one or more chemical substances in any way which impairs or limits your ability to practice your profession or occupation with reasonable skill and safety?  | Yes | No |

The following information is provided for Question 10 below:

A criminal conviction may not automatically bar you from receiving a license. For more information about how a criminal conviction may impact your application, consult the board or program website.

- |   |     |    |
|---|-----|----|
| 10. Have you ever been convicted, entered a plea of guilty, no contest, or a similar plea, or had prosecution or sentence deferred or suspended as an adult or "juvenile convicted as an adult" in any state, federal, tribal, or foreign jurisdiction? | Yes | No |
|---|-----|----|

11. Are you now subject to criminal prosecution or pending criminal charges?	Yes	No
12. Have you ever been disciplined, censured, expelled, denied membership or asked to resign from a professional society or organization?	Yes	No
13. Have you ever had a civil judgment entered against you in a lawsuit for incompetence, negligence, or malpractice in practicing any profession?	Yes	No
14. Have you ever been disqualified from working with children, elderly persons, mentally ill persons, or other vulnerable persons?	Yes	No
15. Have you ever been placed on probation, restricted, reprimanded, suspended, revoked, resigned in lieu of action against you, or had other action taken against you by any hospital, clinic, health care facility, group medical practice, health maintenance organization, or third-party insurance provider, including Medicare and Medicaid?	Yes	No
16. Are you currently on an exclusion list by the Office of Inspector General (OIG) for the U.S. Department of Health and Human Services prohibiting you from working in a facility receiving federal funding?	Yes	No
17. Has your authority to prescribe, dispense, or administer drugs, including controlled substances, ever been denied, restricted, suspended, or revoked?	Yes	No
18. Have you ever voluntarily surrendered or had your U.S. Drug Enforcement Administration registration placed on probation, restricted, suspended, or revoked?	Yes	No

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**MONTANA VETERINARY MEDICINE JURISPRUDENCE**  
**EXAMINATION**

PLEASE PRINT YOUR NAME AS IT SHOULD APPEAR ON THE LICENSE IF GRANTED:

NAME \_\_\_\_\_ DATE \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email Address \_\_\_\_\_

1. This is an open book exam.
2. Access the statutes and administrative rules governing veterinary medicine which can found on our website [www.vet.mt.gov](http://www.vet.mt.gov). Go to the "Regulations" tab and select "Administrative Rules", "Statutes", and "Rule Notices". Rules that have recently take effect can be found under "Rule Notices" and may not yet be updated on the official Secretary of State's rule website.
3. A passing score of 90% is required for licensure. Each question is worth 2 points.
4. This examination may be submitted with your application.

By submitting and signing this form I verify that I am the person that has completed this examination.

\_\_\_\_\_  
Signature

**VETERINARY MEDICINE JURISPRUDENCE TEST QUESTIONS**

Answer each question by indicating the correct answer in the box.

- ☐ 1. The Board of Veterinary Medicine consists of:
- a) six members appointed by the Governor.
  - b) six members appointed by the Montana Veterinary Medical Association.
  - c) six members appointed by the Montana House of Representatives from a list supplied by the Montana Senate.
  - d) six members appointed by the Attorney General.
- ☐ 2. All applicants for licensure or renewal are required to report any legal or disciplinary actions instituted against them which relate to the applicant's practice or their fitness to practice veterinary medicine. Failure to furnish the required information or the filing of false information is grounds for:
- a) denial of a license or disciplinary action.
  - b) expulsion from the Montana Veterinary Medicine Association.
  - c) an immediate press release concerning the facts.
- ☐ 3. Those who may submit lists of nominees to the Governor for appointment to the Board of Veterinary Medicine include:
- a) private associations.
  - b) members of the public.
  - c) both of the above.
- ☐ 4. The denial of a license or the issuance of a probationary license to practice veterinary medicine must be conducted:
- a) by a secret ballot of the Board.
  - b) only during the Legislative Session.
  - c) as a contested case hearing under the provisions of the Montana Administrative Procedures Act.
- ☐ 5. A person is considered practicing veterinary medicine when he/she does the following:
- a) represents him/herself to the public as a veterinarian or is engaged in the practice of veterinary medicine in any of its branches, either directly or indirectly.
  - b) performs manual or laboratory procedure on livestock for the diagnosis of pregnancy, sterility or infertility for remuneration or hire.
  - c) performs acupuncture or dentistry on animals.
  - d) a, b, & c.
  - e) None of the above

- ☐ 6. If a veterinarian license applicant fails the jurisprudence exam:
- a) the applicant must pay a penalty fee of \$50 to the Board.
  - b) the applicant may retake the exam at any time
  - c) the applicant's application is deemed withdrawn.
  - d) The applicant may retake the exam in one year.
- ☐ 7. Which of the following are considered unprofessional conduct:
- a) fraud or deception in procuring the license.
  - b) failing to cooperate with an investigation authorized by the Board.
  - c) practice beyond the scope of practice encompassed by the license except when reasonably undertaken in an emergency situation to protect life, health or property.
  - d) all of the above.
- ☐ 8. The Board of Veterinary Medicine licenses embryo transfer technicians and non-surgical euthanasia technicians:
- a) True
  - b) False
- ☐ 9. The Board may impose each of the following sanctions EXCEPT:
- a) citation for contempt of court.
  - b) limitation or restriction of the practice.
  - c) requirement of surrender of license within 24 hours after revocation or suspension.
  - d) payment of a fine not to exceed \$1,000 for each violation.
- ☐ 10. Online continuing education courses are:
- a) allowed for up to 10 hours which are obtained during the 24-month renewal period.
  - b) allowed for up to 20 hours which are obtained during the 24-month renewal period.
  - c) unrestricted in any way.
  - d) not allowed.
- ☐ 11. Veterinarian licensees can request a hardship exemption from continuing education requirements due to certified illness or undue hardship.
- a) True
  - b) False
- ☐ 12. Out of the required number of continuing education hours, practice management hours:
- a) Are not to exceed 25% of the total required continuing education hours.
  - b) require full documentation before acceptance.
  - c) are not restricted in any way.



- ☐ 13. Veterinarians must dispose of infectious wastes as defined in 75-10-1003, MCA, in accordance with:
- a) ARM 24.225.301
  - b) ARM 24.225.520
  - c) Montana Veterinary Medical Association recommendations
- ☐ 14. A veterinarian not licensed in Montana is exempt from licensure and qualifies for an occasional case exemption if the veterinarian:
- a) is actively licensed and in good stand in another state or jurisdiction.
  - b) practices no more than three days in any calendar year.
  - c) is supervised by a Montana-licensed veterinarian
  - d) all of the above.
- ☐ 15. Which of the following is true:
- a) certified euthanasia agencies are inspected by the board with regard to controlled substance storage, inventory, administrative procedures, and recordkeeping.
  - b) sodium pentobarbital is the only Board-approved euthanasia drug approved for use by certified euthanasia technicians.
  - c) ace-promazine and xylazine are the only Board-approved euthanasia restraint drugs for use by certified euthanasia technicians.
  - d) all of the above are true.
- ☐ 16. Which of the following is one condition that must exist in a valid veterinarian-client-patient relationship?
- a) the veterinarian knows the client personally but has not personally examined the animal in question.
  - b) the client has not agreed to follow the veterinarian's instructions.
  - c) a new client asks the veterinarian to diagnose a livestock herd problem but the veterinarian has not been to the premises where the animals are kept.
  - d) the veterinarian is available for follow up when the treatment regimen doesn't produce the desired results.
- ☐ 17. Applicants must achieve a grade of \_\_\_\_\_ on the jurisprudence examination to pass:
- a) 80%.
  - b) 90%.
  - c) 65%.
- ☐ 18. Continuing education requirements do not apply until a veterinarian licensee's first full year of licensure.
- a) True
  - b) False
- ☐ 19. Support personnel may render emergency care to a patient without direct authorization:
- a) never.
  - b) only after reasonable attempts to contact the employing veterinarian or another veterinarian who could manage the case within allowable time constraints.
  - c) when it would appear that to delay treatment and care for the time necessary to send the animal to another practitioner would be life threatening.
  - d) b and c.

- ☐ 20. The annual renewal fee for a veterinarian license is:
- a) \$145
  - b) \$75
  - c) \$100
- ☐ 21. Which of the following is NOT a function of the Board:
- a) certifying embryo transfer technicians, euthanasia agencies, and euthanasia technicians.
  - b) protection of the consumer.
  - c) ensuring employment for veterinarians.
  - d) hearing unprofessional conduct complaints.
- ☐ 22. Veterinarian licenses must be renewed:
- a) annually, by November 1.
  - b) annually, by January 1.
  - c) every other year, by November 1.
  - d) annually, on your birthday.
- ☐ 23. Medical records shall be maintained for a minimum of:
- a) 2 years.
  - b) 3 years.
  - c) 4 years.
  - d) 5 years.
- ☐ 24. A person can treat farm animals he/she owns even if that person is NOT licensed as a veterinarian.
- a) True
  - b) False
- ☐ 25. Which of the following is considered unprofessional conduct:
- a) offering, giving, or promising anything of value to a federal or state government employee for the purpose of influencing the official to circumvent a regulation governing the licensee's profession.
  - b) misleading, deceptive, false, or fraudulent advertising.
  - c) dispensing or prescribing a veterinary prescription drug without a valid veterinarian-client-patient relationship.
  - d) all of the above.
- ☐ 26. The Board shall report the issuance of a disciplinary notice and final order via:
- a) publication in a newspaper.
  - b) a television advertisement.
  - c) "licensee lookup", available on the board's website.
- ☐ 27. Veterinary technicians are licensed in Montana:
- a) True
  - b) False

- ☐ 28. Which of the following is true with regard to the Board of Veterinary Medicine:
- a) each term is five years.
  - b) veterinarian members must have practiced veterinary medicine either privately or in public service in Montana for at least five years immediately before
  - c) the board consists of five veterinarians and one public member
  - d) all of the above are true.
- ☐ 29. You live out-of-state and fail to renew your license for a three-year period, but you have all the continuing education requirements. Which of the following is the most accurate statement regarding the situation:
- a) a letter to the Board explaining the circumstances is required.
  - b) the normal renewal process with the late fee applies.
  - c) a new license must be obtained.
- ☐ 30. The Board is responsible for selecting quality continuing education programs for individual licensees.
- a) True
  - b) False
- ☐ 31. The Board of Veterinary Medicine licenses animal trainers.
- a) True
  - b) False
- ☐ 32. A certified euthanasia technician may only administer sodium pentobarital and telazole:
- a) True
  - b) False
- ☐ 33. Which of the following are unprofessional conduct and grounds for disciplinary action:
- a) cruel or inhumane treatment of animals.
  - b) dispensing or prescribing a veterinary prescription drug or veterinary feed direction drug without a valid veterinarian/client/patient relationship.
  - c) possession, use, addition to, prescription for use, diversion, or distribution of controlled substances or legend drugs in any way other than for legitimate or therapeutic purposes or violation of any drug law.
  - d) all of the above.
- ☐ 34. All continuing education taken by a veterinarian licensee must be documented and maintained by the licensee for one year following the renewal cycle.
- a) True
  - b) False

- ☐ 35. Which of the following is true:
- a) it is not necessary to keep records for a herd/flock.
  - b) patient medical records must be handwritten.
  - c) a veterinarian must be able to substantiate the medical care provided for an animal group.
  - d) a record shall be maintained for 2 years after the death of an animal.
- ☐ 36. When a complaint is filed against a licensed veterinarian, to verify standards of sanitation and cleanliness the Board may inspect for ALL of the following at that veterinarian's premises: odor, insect control, interior décor, and waste disposal.
- a) True
  - b) False
- ☐ 37. Which of the following require a license to practice veterinary medicine:
- a) veterinarians from other states, or a foreign country whose practice in this state is limited to an occasional case as defined in Board rule.
  - b) veterinarians in the Armed Forces engaging in private practice.
  - c) veterinary research workers engaged under the employment of Montana State University.
- ☐ 38. Support personnel can administer anesthesia when a veterinarian is not physically present.
- a) True
  - b) False
- ☐ 39. Licensed embryo transfer technicians can only possess and administer drugs which fall under the following categories: local anesthetics; antibiotics used in reproductive work; and synchronizing and stimulating hormones used in reproductive work.
- a) True
  - b) False
- ☐ 40. The Board does NOT have the authority to impose a sanction upon finding of unprofessional conduct by a licensee.
- a) True
  - b) False
- ☐ 41. Licensees may not apply continuing education hours used to complete delinquent CE requirements for the next education reporting period.
- a) True
  - b) False
- ☐ 42. The Board of Veterinary Medicine may issue an order providing for which of the following sanctions:
- a) monitoring of the practice by a supervisor approved by the disciplining authority.
  - b) refund of costs and fees billed to and collected from a consumer.
  - c) censure or reprimand, either public or private.
  - d) all of the above.

- ☐ 43. A license may be administratively suspended if during an audit of continuing education, the licensee is found to be noncompliant with the continuing education requirements.
- a) True
  - b) False
- ☐ 44. The Screening Panel of the Board of Veterinary Medicine is comprised of the Board members who determine whether there is reasonable cause to believe that a licensee has violated a statute or rule justifying disciplinary proceedings. The final decision (judgement) on the case must be made by:
- a) the governor.
  - b) a majority of the Board members who did not serve on the Screening Panel for the case.
  - c) three private attorneys chosen by the Montana Veterinary Medical Association.
  - d) a ballot of all licensees.
- ☐ 45. The Board of Veterinary Medicine must meet:
- a) once a year.
  - b) at least twice a year.
  - c) when there are more than six applicants for exam.
  - d) at the discretion of the president.
- ☐ 46. Third year veterinary students may be employed under which of the following circumstances:
- a) if employed as assistant to a licensed veterinarian.
  - b) after being issued a permit.
  - c) third year students are automatically allowed to practice unrestricted until graduation.
- ☐ 47. An unlicensed employee of your clinic does unauthorized surgery while you are on call away from the clinic. The animal dies as the result of the surgery. How does the Montana Veterinary Practice Act address this situation:
- a) recommends you fire the employee.
  - b) requires the employee to appear before the Board.
  - c) the animal owner has no recourse since the surgery was done by an unlicensed person.
  - d) as a licensed veterinarian you could be charged with a violation for failing to adequately supervise an employee.
- ☐ 48. Support personnel may not perform the following:
- a) initiate treatment for a patient.
  - b) fill a prescription for an animal that has not been examined by the veterinarian.
  - c) render emergency care to a patient without direct authorization, before reasonable efforts have been made to contact the employing veterinarian.
  - d) examine an animal and make a preliminary diagnosis for a client.
  - e) all of the above

- ☐ 49. Which of the following is considered to be part of the medical record?
- a) radiographs.
  - b) medications given.
  - c) consent forms.
  - d) examination results.
  - e) diagnostic tests.
  - f) all of the above.
- ☐ 50. The definition of a veterinary prescription drug is:
- a) a drug restricted by federal law to use by or on the order of a licensed veterinarian.
  - b) a drug restricted by law to use by or on the order of an accredited veterinarian.
  - c) a drug restricted by state law to use by or on the order of a licensed veterinarian.