

MONTANA BOARD OF VETERINARY MEDICINE
PO BOX 200513
301 S PARK, 4TH FLOOR
Helena, MT 59620-0512
Licensing Phone: 406-444-5711
Email: UnitB@mt.gov Website: www.vet.mt.gov

CERTIFIED EUTHANASIA TECHNICIAN LICENSE APPLICATION

LICENSE REQUIREMENTS

- Applicants must meet the requirements in [ARM 24.225.904](#).
- Applicants must be employed by a Montana licensed certified euthanasia agency.

APPLY FOR LICENSURE

The following must accompany an application for licensure:

- \$80 application fee;
- a current photograph of the applicant;
- proof the applicant is at least 18 years old or an emancipated minor;
- documentation of completion of a board-approved training program taken within three years of the date of this application; and
- license verification from states in which the applicant holds or has ever held a professional license of any type. License verifications must be requested by the applicant and sent directly to the board office from each state or jurisdiction.

The applicant must pass the following:

- a board-approved exam taken within three years of the date of this application; and
- Montana Department of Justice name-based [background check](#).

APPLICATION PROCEDURES

- Illegible and incomplete applications will be returned.
- When the application file is complete, it will be processed. The applicant will be notified if additional information is required or if the application will go to a board meeting as non-routine. Non-routine applications must be submitted and complete 15 days prior to a board meeting.
- All verifications of licensure must be sent directly from each state board in which the applicant is currently or has ever been licensed.
- Keep the board office informed of any address changes, changes in license status and complaints or proposed disciplinary action. This is essential for timely processing of applications and subsequent licensure.
- Once a routine application is complete, the application takes up to two weeks to process.
- The applicant will be notified of any deficient or missing items from the application file.

For information with regard to the processing of this application or other concerns please contact board licensing staff at 406-444-5711 or email UnitB@mt.gov.

Be aware of the Montana laws and rules under the Board of Veterinary Medicine which can be found at www.vet.mt.gov.

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I am applying for certification as:

certified euthanasia technician – \$80

SECTION 1 – This section is for the CET applicant.

1. FULL NAME: _____

First
Middle
Last

2. OTHER NAME(S) KNOWN BY: _____

3. MAILING ADDRESS: _____

4. EMAIL ADDRESS: _____

5. TELEPHONE: _____

Business
Home
Cell

6. SOCIAL SECURITY NUMBER: _____ FOREIGN ID NUMBER: _____

7. DATE OF BIRTH: _____ 8. GENDER: FEMALE MALE

9. List all professional licenses or certification you hold or **ever** have held. Verification must be sent directly to Montana from each state or jurisdiction.

State	Other Jurisdiction	License Type	License Number	Requested State Verification	
				Yes	No

11. List the board-approved certified euthanasia technician course information below. Proof of course completion (such as a certificate) must also be submitted as part of the application.

Name of Course	Location	Date of Completion

12. List the board-approved certified euthanasia technician exam information. Documentation of passage of this exam must be submitted by the course instructor.

Name of Exam	Location	Date of Exam

Disciplinary Questions

Please read carefully and answer questions completely and truthfully. It may affect your licensure.

- | | | |
|---|-----|----|
| 1. Have you ever had an application for a professional or occupational license refused or denied? If yes, please attach a detailed explanation and provide supporting documentation from the source. | Yes | No |
| 2. Have you ever withdrawn an application for licensure prior to the licensing agency's decision regarding your application? If yes, please attach a detailed explanation and provide supporting documentation from the source. | Yes | No |
| 3. Have you ever been denied the privilege of taking an examination required for any professional or occupational license? If yes, please attach a detailed explanation and provide supporting documentation from the source. | Yes | No |
| 4. Have you ever withdrawn or been suspended, placed on probation, expelled or requested to resign from any postsecondary educational program? If yes, please attach a detailed explanation and provide supporting documentation from the source. | Yes | No |
| 5. Have you ever requested temporary or permanent leave of absence, been placed on probation, restricted, suspended, revoked, allowed to resign, or otherwise acted against by any professional or occupational education program (i.e., residency, internship, apprenticeship, etc)? If yes, please attach a detailed explanation and provide supporting documentation from the source. | Yes | No |
| 6. Has a licensing agency initiated or completed disciplinary action against any professional or occupational license you have held? If yes, please provide agency documents including the complaint, initiating documents, orders, final orders, stipulations and consent and/or settlement agreements directly from the source. | Yes | No |
| 7. Have you ever voluntarily surrendered, cancelled, forfeited, failed to renew a professional or occupational license in anticipation of or during an investigation or disciplinary proceeding or action? If yes, please attach a detailed explanation and provide supporting documentation from the source. | Yes | No |
| 8. Is there a pending complaint against you with a professional or occupational licensing agency? If yes, please attach a detailed explanation and provide supporting documentation from the source. | Yes | No |
| 9. Have you ever been the subject of any sanction or action, denial, suspension, revocation, restriction or termination regarding hospital, facility or staff privileges; health maintenance organization participation, third party provider or Medicare/Medicaid participation; or any other privileges? If yes, please attach a detailed explanation and provide supporting documentation from the source. | Yes | No |
| 10. Have you ever been censured, expelled, denied membership or asked to resign from a professional organization related to your profession or occupation? If yes, please attach a detailed explanation and provide documentation from the source. | Yes | No |
| 11. Have you ever been the subject of any sanction or action, denial, suspension, revocation, restriction or termination regarding your ability to prescribe, dispense or administer drugs including controlled substances? If yes, please attach a detailed explanation and provide documentation from the source. | Yes | No |
| 12. Do you have any initiated or completed action against you by any state, federal, tribal, or foreign licensing jurisdiction? (For example: Drug Enforcement Agency; Alcohol, Tobacco and Firearms; Homeland Security; Indian Health Service, etc) If yes, please attach a detailed explanation and | Yes | No |

- provide documentation from the source.
13. Have any civil legal proceedings been filed against you by a (patient /client), (former patient/client) or employer/employee? If yes, attach a detailed explanation and documentation from the source including initiating document(s) and documentation of final disposition. Yes No
14. Have you ever been convicted of a misdemeanor or felony crime or do you have a pending criminal charge? "Convicted" for the purposes of this question includes a conviction under appeal, guilty plea, no contest plea, and/or forfeiture of bond. "A pending criminal charge" for the purpose of this question includes a deferred imposition of sentence and/or deferred prosecution. If you answer yes, you must submit a detailed explanation of the events AND the charging documents and final judgments or orders of dismissal. You must report but may omit documentation for: (1) misdemeanor traffic violations older than 10 years and that resulted in fines of less than \$200; and (2) convictions prior to your 18th birthday unless you were tried as an adult. Yes No
15. Have you ever been diagnosed with chemical dependency or another addiction, or have you participated in a chemical dependency or other addiction treatment program? If yes, please attach a detailed explanation and provide documentation regarding evaluations, diagnosis, treatment recommendations and monitoring from the source. Yes No
16. Have you been diagnosed within the past 5 years with a physical condition or mental health disorder involving potential health risk to the public? If yes please provide a detailed explanation. Yes No
17. Have you ever been court-martialled or discharged other than honorably from any branch of the armed service? If yes, attach a detailed explanation and documentation from the source. Yes No

DECLARATION

I authorize the release of information concerning my education, training record, character, license history and competence to practice, by anyone who might possess such information, to the Montana Board of Veterinary Medicine. I hereby declare under penalty of perjury the information included in my application to be true and complete to the best of my knowledge. In signing this application, I am aware that a false statement or evasive answer to any question may lead to denial of my application or subsequent revocation of licensure on ethical grounds.

I have read and will abide by the current licensure statutes and rules of the State of Montana governing the profession. I will abide by the current laws and rules that govern my practice.

Legal Signature of Applicant

Date

CERTIFIED EUTHANASIA TECHNICIAN EMPLOYMENT

SECTION 2 – This section is for the certified euthanasia agency employing the applicant.

Instructions

Per the requirements in [ARM 24.225.904](#), all applicants for certified euthanasia technician must be employed by a Montana licensed certified euthanasia agency. This section is to be filled out by the certified euthanasia agency.

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1. BUSINESS NAME: _____
 2. BUSINESS AGENT FULL NAME: _____
 3. BUSINESS MAILING ADDRESS: _____
 4. EMAIL ADDRESS: _____
 5. TELEPHONE: _____
 6. MONTANA LICENSE NUMBER _____ 7. LICENSE EXPIRATION DATE _____
 8. EUTHANASIA TECHNICIAN APPLICANT NAME: _____

The above applicant is currently employed by this certified euthanasia agency.

Legal Signature of Certified Euthanasia Agency Business Agent _____ Date _____