

MONTANA BOARD OF VETERINARY MEDICINE
PO BOX 200513
301 S PARK, 4TH FLOOR
Helena, MT 59620-0512
Licensing Phone: 406-444-5711
Email: UnitB@mt.gov Website: www.vet.mt.gov

VETERINARIAN LICENSE APPLICATION

LICENSE REQUIREMENTS

- Applicants not currently licensed in another state must meet the requirements in [ARM 24.225.503](#).
- Applicants currently licensed in another state must meet the requirements in ARM [24.225.507](#).

APPLY FOR LICENSURE

Applicants NOT Currently Licensed Out-of-State

The following must accompany an application for licensure:

- \$200 application fee;
- a photograph of the applicant taken within the last year;
- certified transcript sent directly to the board office from the school of veterinary medicine verifying graduation.
 - ◆ Foreign graduates must supply a certified copy of Program for the Assessment of Veterinary Education Equivalence (PAVE) certificate; **or**, the American Veterinary Medical Association Education Commission for Foreign Veterinary Graduates (ECFVG) certificate.
 - ◆ Senior veterinary students who have not graduated shall submit a letter from the dean of the school stating the date the applicant is expected to receive the degree of Doctor of Veterinary Medicine (or its equivalent). However, no license will be issued until certified transcripts are received;
- license verification from states in which the applicant holds or has ever held a professional license of any type. License verifications must requested by the applicant and sent directly to the board office from each state or jurisdiction; and
- three moral character references from veterinarians (see form included with this application).

The applicant must pass the following examinations:

- North American Veterinary Licensing Examination (NAVLE) at or above designated national standard. Results must be reported directly to the board office from the Veterinary Information Verification Agency (<http://www.aavsb.org/VIVA>); and
- open book Montana Board of Veterinary Medicine jurisprudence examination included with this application (passing score is 90% or higher).

Applicants CURRENTLY Licensed Out-of-State

The following must accompany an application for licensure:

- \$200 application fee;
- a photograph of the applicant taken within the last year;
- certified transcript sent directly to the board office from the school of veterinary medicine verifying graduation.
 - ◆ **Note:** Foreign graduates must supply a certified copy of Program for the Assessment of Veterinary Education Equivalence (PAVE) certificate; **or**, the American Veterinary Medical Association Education Commission for Foreign Veterinary Graduates (ECFVG) certificate.
- license verification from states in which the applicant holds or has ever held a professional license of any type. License verifications must requested by the applicant and sent directly to the board office from each state or jurisdiction; and
- three moral character references from veterinarians (see form included with this application).

The applicant must pass the following examinations:

- the North American Veterinary Licensing Examination (NAVLE) at or above designated national standard; **or** the National Board Examination (NBE) and Clinical Competency Test (CCT). Results must be reported directly to the board office from the Veterinary Information Verification Agency (<http://www.aavsb.org/VIVA>); **or** NBE and proof of being licensed on the basis of a competency examination (not jurisprudence) by a veterinary board under the laws of another state or Canadian province; and
- open book Montana Board of Veterinary Medicine jurisprudence examination included within this application (passing score is 90% or higher).

APPLICATION PROCEDURES

- Illegible and incomplete applications will be returned.
- When the application file is complete, it will be processed. The applicant will be notified if additional information is required or if the application will go to a board meeting as non-routine. Non-routine applications must be submitted and complete 15 days prior to a board meeting.
- All verifications of licensure must be sent directly from each state board in which the applicant is currently or has ever been licensed.
- Keep the board office informed of any address changes, changes in license status and complaints or proposed disciplinary action. This is essential for timely processing of applications and subsequent licensure.
- Once a routine application is complete, the application takes up to two weeks to process.
- The applicant will be notified of any deficient or missing items from the application file.

For information with regard to the processing of this application or other concerns please contact board licensing staff at 406-444-5711 or email UnitB@mt.gov.

Be aware of the Montana laws and rules for the practice of veterinary medicine which can be found at www.vet.mt.gov.