



## Montana Board of Veterinary Medicine

PO Box 200513

301 S Park, 4<sup>th</sup> Floor

Helena, MT 59620-0513

Phone: 406-444-6880

Email: [dlibsdhhelp@mt.gov](mailto:dlibsdhhelp@mt.gov) Website: [www.vet.mt.gov](http://www.vet.mt.gov)

### Licensing Requirements and Application Checklist Veterinarian (currently licensed out-of-state)

#### **License Requirements for Veterinarian (currently licensed out-of-state)**

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. You must meet the education requirements as described in either Option 1 **or** Option 2.
  - Option 1 – degree from a school of veterinary medicine accredited or approved by the American Veterinary Medical Association (AVMA) Council on Education - [[MCA 37-18-302](#), [ARM 24.225.507](#)]
  - Option 2 – if you have graduated from a non-U.S. school which does not meet the requirements in Option 1, completion of either: (1) the AVMA Council on Education Commission for Foreign Veterinary Graduates (ECFVG); or (2) the Program for the Assessment of Veterinary Education Equivalency (PAVE) - [[MCA 37-18-302](#), [ARM 24.225.507](#)]
2. Have passed one of the national exams as described in either Option 1, Option 2, **or** Option 3 - [[ARM 24.225.504](#), [24.225.507](#)]
  - Option 1 – North American Veterinary Licensing Examination (NAVLE)
  - Option 2 – National Board Examination (NBE) and the Clinical Competency Test (CCT) with a converted score of 70 or greater
  - Option 3 – NBE with a converted score of 70 or greater and have been licensed on the basis of a state or provincial competency examination
3. Pass the open-book state jurisprudence examination which is included with the application. A passing score is 90% or greater - [[ARM 24.225.504](#), [24.225.507](#)]

#### **Checklist of Required Documents to Submit for Application for Veterinarian (currently licensed out-of-state)**

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- ☐ Official license verification from states and jurisdictions in which you hold or have ever held a professional license of any type. It is up to you to request official verification from those states and jurisdictions. Montana accepts whatever official form of verification is offered by other states or jurisdictions.
- ☐ Certified education transcripts as described in Option 1. Transcripts must be sent directly to the department from the college or university or the American Association of Veterinary State Boards (AAVSB). Or, if applying using Option 2, either the ECFVG certificate or the PAVE certificate sent directly to the department from the issuing agency.
- ☐ Results from whichever exam(s) the applicant took. Results must be sent directly to the department from the official score reporting agency or the AAVSB.
- ☐ Completed, [open-book state jurisprudence exam](#) which will be graded by department staff. If you do not pass you will be contacted by department staff so you can retake the exam.



- ☐ If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).

**Application Fee(s) for Veterinarian (currently licensed out-of-state)**

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or a bank account. If you submit a paper application you must submit a check or money order. Do not mail cash.

- ☐ \$200 application fee

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.