



## Montana Board of Veterinary Medicine

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## Licensing Requirements and Application Checklist Certified Euthanasia Technician

### License Requirements for Certified Euthanasia Technician

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. At least 18 years of age or an emancipated minor - [[ARM 24.225.904\(2\)\(g\)](#)]
2. Completion of a board-approved euthanasia training program taken within three years of the date of application - [[ARM 24.225.904\(2\)\(b\)](#)]
3. Pass board-approved euthanasia written and practical examinations - [[ARM 24.225.904\(2\)\(b\)](#)]
4. Currently employed by a certified euthanasia agency
5. Verification of no previous criminal convictions involving dangerous drugs and/or controlled domestic violence, or animal cruelty - [[ARM 24.225.904\(2\)\(d\)](#)]
6. Photograph of the applicant taken within two years of the date of the application. Notarization of the photograph is **NOT** required - [[ARM 24.225.904\(2\)\(a\)](#)]

### Checklist of Required Documents to Submit for Application for Certified Euthanasia Technician

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which you hold or have ever held a professional license of any type. It is up to you to request official verification from those states and jurisdictions. Montana accepts whatever official form of verification is offered by other states or jurisdictions.
- Documentation proving completion of a board-approved euthanasia program
- Documentation proving passage of a board-approved written and practical euthanasia examinations
- Signed [Certified Euthanasia Technician Employment](#) form
- Results from a Montana Department of Justice name based background check (see <https://dojmt.gov/enforcement/background-checks/> for information on how to obtain this type of background check).
- Photograph of the applicant taken within two years of the date of the application
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).

### Application Fee(s) for Certified Euthanasia Technician

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or a bank account. If you submit a paper application you must submit a check or money order. Do not mail cash.

- \$80 application fee



You can apply for a license online at <https://ebiz.mt.gov/POL> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.