



## Montana Board of Sanitarians

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## Licensing Requirements and Application Checklist Registered Sanitarian

### License Requirements for Registered Sanitarian]

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. An applicant must have a minimum of a bachelor's degree in environmental health or its equivalent from an accredited university or college – [[MCA 37-40-302](#), [ARM, 23.216.502](#)]
2. The board may accept graduation from an accredited college or university with a bachelor's degree, and including a minimum of 45 quarter or 30 semester hours in the physical and biological sciences, including courses in chemistry, biology, and at least one general microbiology course as an
3. equivalent qualification of a bachelor's degree in environmental health – [[MCA 37-40-302](#), [ARM 23.216.502](#)]
4. All applicants must pass the NEHA examination – [[ARM 24.216.503](#)]

### Checklist of Required Documents to Submit for Application for Registered Sanitarian

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).
- Applicants must provide official transcripts demonstrating a bachelor's degree in environmental health or its equivalent from an accredited university or college.
- Applicants must provide certification of passing the NEHA examination

### Application Fee(s) for Registered Sanitarian

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or bank account. If you submit a paper application you must submit a check or money order. Do not mail cash.

- \$ 200 application fee



You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.