

Fingerprint Cards
Example

APPLICANT	LEAVE BLANK		TYPE OR PRINT ALL INFORMATION IN BLACK									
		LAST NAME <u>NAME</u>	FIRST NAME <u>NAME</u>	MIDDLE NAME <u>NAME</u>								
		Doe	Jane	Margaret								
SIGNATURE OF PERSON FINGERPRINTED <i>Jane Doe</i>		ADDRESS <u>NAME</u> Brown, Jane		O R I MT920092Z		LEAVE BLANK						
ADDRESS OF PERSON FINGERPRINTED 1234 5 th Ave Helena, MT 59601 1/9/19 Audra Ferris		CITY <u>NAME</u> US		SEX <u>NAME</u> F	RACE <u>NAME</u> I	HGT <u>NAME</u> 506	WGT <u>NAME</u> 130	REL <u>NAME</u> Bro	HAIR <u>NAME</u> Bro	EYES <u>NAME</u> MT	DATE OF BIRTH <u>NAME</u> Month Day Year 01 01 1976	
EMPLOYER <u>NAME</u> Board of Real Estate Appraisers		FIRM NO. <u>NAME</u> MTCA 37-54-202		LEAVE BLANK						PLACE OF BIRTH <u>NAME</u> MT		
(Provide Specific Purpose)		ARMED FORCES NO. <u>NAME</u> 123-45-6789		CLASS <u>NAME</u>						REF. <u>NAME</u>		
S. B. THUMB		S. B. INDEX		S. B. MIDDLE		S. B. BIG TOE		S. B. LITTLE		S. B. TAILOR		
S. B. THUMB		S. B. INDEX		S. B. MIDDLE		S. B. BIG TOE		S. B. LITTLE		S. B. TAILOR		
Example												
LEAVE BLANK FINGERPRINT CARD (NAME, ADDRESS, DATE OF BIRTH, PLACE OF BIRTH, CLASS, REFERENCE, AND PURPOSE)												
S. B. THUMB		S. B. INDEX		S. B. MIDDLE		S. B. BIG TOE		S. B. LITTLE		S. B. TAILOR		
LEAVE BLANK FINGERPRINT CARD (NAME, ADDRESS, DATE OF BIRTH, PLACE OF BIRTH, CLASS, REFERENCE, AND PURPOSE)												

Each fingerprint card should be examined to ascertain all information that is required on the fingerprint card has been provided and is legible. Incomplete cards will not be processed and will be mailed back. All fingers need to be in the correct position and rolled. To avoid delays, ask the requestor of the background check or call Montana Criminal Records at (406) 444-3625 for assistance.