

**BOARD OF REAL ESTATE APPRAISERS**

[www.realestateappraiser.mt.gov](http://www.realestateappraiser.mt.gov)

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**APPLICATION FOR EDUCATION COURSE**

**Original Course Application ~ 300.00**

**Course Renewal Application ~ \$300.00 ~ Previous Course Number \_\_\_\_\_**

(Courses must be renewed every 3 Years)

1. Name of Provider Institution \_\_\_\_\_

2. Contact Person \_\_\_\_\_

3. Primary Telephone \_\_\_\_\_ Cell Telephone \_\_\_\_\_

4. Fax \_\_\_\_\_

5. Website \_\_\_\_\_

6. E-Mail \_\_\_\_\_

7. Address \_\_\_\_\_

(Street, PO Box)

(City)

(State)

(Zip)

8. Course Title \_\_\_\_\_

9. Course Topic \_\_\_\_\_

10. Course Category      Qualifying Education      Continuing Education      Both

11. Number of Course Hours Applying For \_\_\_\_\_

12. Number of Days \_\_\_\_\_

13. Method of Presentation      Traditional Classroom      Distance Education (Online)

14. Required Attachments:	<u><b>QUALIFYING EDUCATION</b></u>	<u><b>CONTINUING EDUCATION</b></u>
	<b>Course Materials</b>	<b>Course Materials</b>
	Course Description	Course Description
	Timed Course Outline	Timed Course Outline
	Learning Objectives	Learning Objectives
	Instructional Material for Students (Textbooks, Notebooks, etc.)	Instructional Material for Students
	Topic Matrix	(Textbooks, Notebooks, etc.)
	Sample of Final Exam & Answer Key	
	<b>Policies Covering</b>	<b>Policies Covering</b>
	Instructor Qualifications	Instructor Qualifications
	Attendance	Attendance
	<b>Miscellaneous</b>	<b>Miscellaneous</b>
	Course Tuition/Fees	Course Tuition/Fees
	Course Schedule	Course Schedule
	Instructor's Resume/Bio	Instructor's Resume/Bio
	Copy of certificate	Copy of certificate