



**BOARD OF REAL ESTATE APPRAISERS
CHANGE OF STATUS TO ACTIVE/INACTIVE
PHONE: 406-444-6880**

Change of status to active or inactive must be requested in writing. Please complete this form and return it to the board office.

Mail the completed form to the following
address: **Board of Real Estate Appraisers
Po Box 200513
Helena MT 59620-0513**

Request status to be: Active _____ \$250 Inactive _____ \$225

License Number: _____

License Type: _____

Name (please print): _____

Home
Address: _____

City, State, Zip
Code: _____

Email
Address: _____

Licensee
Signature: _____ Date: _____

- 24.207.515 INACTIVE LICENSE/CERTIFICATION** (1) A licensed or certified appraiser can place their license or certification in an inactive status by:
- (a) paying the required fee in accordance with 37-54-105, 37-54-112, MCA, and ARM 24.207.401;
 - (b) indicating, in writing, "inactive at present"; and
 - (c) submitting proof of obtaining the required continuing education on the schedule currently adhered to by the board, in accordance with ARM 24.207.2101.
- (2) A licensed or certified appraiser who has placed their license on an inactive status with the board has the sole responsibility to keep the board informed as to any change of residency or mailing address during the period of time the license or certification remains on inactive status.
- (3) Inactive licensees must pay their inactive renewal fee annually. Failure to renew the inactive status or become active will result in the lapsing of their license or certification.
- (4) Inactive licensees must not appraise real property or sign appraisal reports while their license is on inactive status.