

BOARD OF PROFESSIONAL ENGINEERS & PROFESSIONAL LAND SURVEYORS  
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Website: [www.engineer.mt.gov](http://www.engineer.mt.gov) or [www.landsurveyor.mt.gov](http://www.landsurveyor.mt.gov)

**PROFESSIONAL ENGINEER OR PROFESSIONAL LAND SURVEYOR  
INACTIVE RENEWAL APPLICATION**

Name: \_\_\_\_\_

Preferred mailing address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

**Please check box if this is a change of address**

**You must check one of the following and provide your license number:**

I AM A MONTANA PROFESSIONAL ENGINEER License Number: \_\_\_\_\_

I AM A MONTANA PROFESSIONAL LAND SURVEYOR License Number \_\_\_\_\_

**NOTE:** You can renew your license on-line at [www.ebiz.mt.gov/pol](http://www.ebiz.mt.gov/pol) or complete this form and submit it with a check or money order made payable to the Board of PELs. **Do not send cash.**

**Renewal fee: \$100.00**

**Renewal Fee if Postmarked after June 30: \$200.00**

Your Montana license will expire on June 30 of your license's expiration year. In order to renew your Inactive Professional Engineer or Professional Land Surveyor license for the next two years:

1. You must answer the disciplinary question at the bottom of the form. [Your renewal will be returned if left unanswered]
2. Return the signed renewal application and appropriate fee to the Board office postmarked by June 30.
3. Renewals postmarked after June 30 will be assessed a penalty fee of \$100.00, increasing the total amount due to \$200.00.
4. A renewal form returned to a licensee for any reason will be considered late and assessed the late penalty fee if it is not re-submitted and postmarked by June 30.

**REACTIVATION OF LICENSE:** I wish to reactivate my license, which requires that I meet the requirements in the Administrative Rules of Montana (ARM) 24.183.2102. My initials here \_\_\_\_\_ confirm that I wish to reactivate and I will be sent the application to reactivate my license. I am aware that I will need to enclose the correct renewal fee.

**HAVE ANY LEGAL OR DISCIPLINARY ACTIONS BEEN INSTITUTED AGAINST YOU OR ANY OF YOUR PROFESSIONAL LICENSES SINCE EITHER YOUR INITIAL LICENSURE IN MONTANA OR SINCE YOU RENEWED YOUR LICENSE, WHICHEVER OCCURRED LATEST?**

**Yes** If so, please attach copies of the document that initiated each action and all final orders. Section 37-1-105 MCA, requires that you report this information.

**No**

**I declare under penalty of perjury that all statements are true and that a false statement may lead to license discipline.**

Your Signature: \_\_\_\_\_

Date: \_\_\_\_\_