



Montana Board of Professional Engineers & Land Surveyors

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Licensing Requirements and Application Checklist Professional Engineer (by Exam)

Licensing Requirements for Professional Engineer (by Exam)

Below are the minimum requirements you must meet in order to be eligible to sit for the Principles & Practices of Engineering (PE) licensure exam administered by the National Council of Examiners for Engineering and Surveying (NCEES) in the state of Montana.

1. Board-approved engineering education (separate pathways for Bachelor's, Master's and Ph.D. degrees) – [[MCA 37-67-323](#), [ARM 24.183.303](#), [ARM 24.183.501](#)]
2. For Bachelor's and Master's degree holders, passage of NCEES Fundamentals of Engineering (FE) exam and certification as Engineer Intern (also known as "Engineer-in-Training" or "EIT" in many states.) This is not required of Ph.D. degree applicants – [[MCA 37-67-323](#), [MCA 37-67-327](#)]
3. Engineering experience (separate requirements based on each educational degree) – [[MCA 37-67-323](#), [ARM 24.183.303](#), [ARM 24.183.702](#)]
4. 5 references, 3 of which must be from U.S.-licensed Professional Engineers with knowledge of applicant's work [[MCA 37-67-323](#), [ARM 24.183.503](#)]
5. Passage of the NCEES PE exam following Board approval of eligibility. (NOTE: An applicant who already has passed the PE exam but is not licensed in another jurisdiction must apply to the Montana Board of PELS for licensure "by Exam.") – [[MCA 37-67-323](#), [MCA 37-67-327](#), [ARM 24.183.509](#)]

Checklist of Required Documents to Submit for Application for PE (by Exam)

The following documents and additional forms are required in addition to the basic application. All educational transcripts, exam & license verifications from other states, and references must be sent to the board directly from the source.

- Official transcripts of engineering education.
- Official license/certification verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type.
- Verification of NCEES exam passage if exams were taken outside of Montana.
- References. (Must be sent by the individual providing the reference. References received from the applicant will not be accepted.)
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)

Application Fee(s) for PE (by Exam)

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$100 application fee
NOTE: any examination registration fees charged by NCEES are not collected by the Board.



You can apply for a license online at <https://ebiz.mt.gov/POL> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.