



Montana Board of Professional Engineers and Land Surveyors

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Licensing Requirements and Application Checklist Engineer Intern Certificate

License Requirements for Engineer Intern

Below are the minimum requirements you must meet in order to receive an Engineer Intern certificate in the state of Montana. An Engineer Intern certificate does not authorize the holder to practice as a professional engineer.

1. Engineering education: This can be a Board-approved Bachelor's or Master's degree in engineering or engineering technology or a Bachelor's degree in a science curriculum that is not Board-approved. – [[MCA 37-67-324](#), [ARM 24.183.303](#), [ARM 24.183.501](#)]
2. Passage of NCEES Fundamentals of Engineering (FE) exam. – [[MCA 37-67-324](#), [MCA 37-67-327](#)]
3. For applicants with a degree that is not Board-approved, 4 years of engineering experience under the supervision of a U.S.-licensed Professional Engineer. – [[MCA 37-67-324](#), [ARM 24.183.303](#), [ARM 24.183.702](#)]

NOTE: Experience is not required for applicants with a Board-approved degree.

4. 3 character references. – [[MCA 37-67-324](#), [ARM 24.183.503](#)]

NOTE: Applicants who apply with a degree that is not Board-approved and 4 years of experience are excluded from most pathways available for Montana licensure as a Professional Engineer. Please see MCA 37-67-324 and MCA 37-67-323 for details.

Checklist of Required Documents to Submit for Application for Engineer Intern

The following documents and additional forms are required in addition to the basic application. All must be sent to the board directly from the source. Any of these documents received from the applicant will not be accepted.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license or of any type.
- Education transcripts.
- References.
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)

Application Fee(s) for Engineer Intern

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$25 application fee
NOTE: Any examination fees charged by NCEES for the Fundamentals of Engineering examination are not collected by the Board.



You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.