

Board of Public Accountants  
301 South Park  
PO Box 200513  
Helena, MT 59620-0513  
Renewal Unit  
(406) 444-6880

## INACTIVE RENEWAL APPLICATION

**PAC-CPAP-LIC-** \_\_\_\_\_

Check For New Address.  
Indicate any changes below

**Renewal Fee: \$75.00**

**Renewal Fee if postmarked after December 31<sup>st</sup>: \$150.00**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Country \_\_\_\_\_

The Board's primary method of communication with licensees is email. Include your preferred email address:

Email Address: \_\_\_\_\_

Check if this is a new email address

**Your Montana Inactive Permit to Practice lapses January 1<sup>st</sup>. Expiration and termination is provided by MCA 37-1-141 for failure to renew.**

**TO RENEW YOUR LICENSE ONLINE GO TO:** [eBiz.mt.gov/pol](http://eBiz.mt.gov/pol) (Online transactions must be completed no later than 11:59 PM, Mountain Time on the renewal deadline date. Failure to complete the transaction by 11:59 PM will result in the addition of a late fee.)

**TO RENEW BY MAIL:** This form must be **complete** and postmarked by December 31<sup>st</sup>.

YES NO HAVE ANY LEGAL OR DISCIPLINARY ACTIONS BEEN INSTITUTED AGAINST YOU OR ANY OF YOUR PROFESSIONAL LICENSES SINCE EITHER YOUR INITIAL LICENSURE IN MONTANA OR SINCE YOU RENEWED YOUR LICENSE, WHICHEVER OCCURRED LATEST? If so, please attach copies of the document that initiated each action and all final orders. MCA 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

**I hereby apply for renewal of my Inactive License. I understand that I cannot offer any public accounting services to the public nor hold myself out to the public as a CPA or LPA without an Active License.**

**I hereby declare under penalty of perjury the information included in my renewal to be true and complete to the best of my knowledge.**

Your signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DO NOT SEND CASH**