

BSD Licensing Unit
Board of Outfitters
301 South Park, 4th Floor
PO Box 200513
Helena MT 59620-0513
(406) 444-6880

OUTFITTER RENEWAL APPLICATION

License No

Check For New Name or Address.
Indicate any changes below.

Name

Address

City

State

Zip Code

Country

Your Montana Outfitter license will lapse on December 31, 2018.

Active Outfitter License - \$375.00

Inactive Outfitter License - \$200.00

TO RENEW YOUR LICENSE ONLINE GO TO: <https://ebiz.mt.gov/pol/>

Licenses not renewed by December 31, 2018 will lapse. To avoid a late fee penalty (100% of the renewal fee), submit this completed renewal form and your check or money order (do not send cash) to the address above in an envelope postmarked on or before December 31, 2018.

FIRST AID STATEMENT (Active Status Only)

Active licensees are required to have current basic first aid certification. Proof of certification can be submitted along with your renewal application, email at UnitC@mt.gov, update your online account, or via mail at the address listed on this form. A list of approved first aid courses can be found at: www.outfitter.mt.gov.

Provide the expiration date and name of provider.

Expiration Date: _____ Name of Provider: _____

LIABILITY INSURANCE STATEMENT (Active Status Only)

Active licensees are required to maintain current liability insurance as the named insured. Proof of insurance can be submitted along with your renewal application, email at UnitC@mt.gov, update your online account, or via mail at the address listed on this form.

I affirm that I am the named insured on the current liability insurance that I hold. Additionally, the minimum amounts of liability insurance shall be \$10,000 for property damage, \$100,00 for personal injury to one person, and a total of \$300,000 for personal injury to more than one person.

Provide the expiration date and name of provider below and follow the above instructions for providing a copy of your current liability insurance.

Expiration Date: _____ Name of Provider: _____

CLIENT LOGS

Hunting and fishing outfitters are required to submit to the Board office complete and accurate outfitter client logs no later than December 31 of the current renewal year. Online logs are NOT available at this time so licensees are encouraged to mail their logs to the board office or upload to this renewal or send outfitter client logs via email to: UnitC@mt.gov

WATERCRAFT IDENTIFICATION DECAL

If you operate any type of watercraft while providing services you must obtain and display watercraft identification decals. Please check the box if you require watercraft ID decals below:

First set of two Watercraft ID decals (No Charge)

OPERATION PLAN STATEMENT

I affirm that the Outfitter Operation Plan on file with the board is updated and current including reporting of all lands public and private permitted to operate.

RENEWAL DISCIPLINARY STATEMENT

Yes Have any legal or disciplinary actions been instituted against you or any of your professional licenses since either your initial licensure in Montana or since you renewed your license, whichever occurred latest? If so, attach copies of the document that initiated each action and all final orders. Section 37-1-105, MCA, requires that you report this information. Failure to accurately furnish the information is grounds for denial.

No

Your Signature: _____

Date: _____