

MONTANA BOARD OF OCCUPATIONAL THERAPY PRACTICE
PO BOX 200513
301 S PARK, 4TH FLOOR
Helena, Montana 59620-0513
(406) 841-2202 FAX (406) 841-2305
E-MAIL: dlibsdotp@mt.gov WEBSITE: www.ot.mt.gov

REQUEST TO CONVERT AN INACTIVE LICENSE TO ACTIVE LICENSE

PLEASE PLACE MY MONTANA OCCUPATIONAL THERAPY LICENSE ON ACTIVE STATUS

NAME _____ LICENSE NUMBER _____

Address _____

City _____ State _____ Zip Code _____

Email _____

24.165.604 INACTIVE STATUS (1) A licensee who wishes to retain a license, but who will not be practicing occupational therapy, may obtain an inactive status by indicating this intention on the annual renewal form or by submission of an application and payment of the appropriate fee. An individual licensed on inactive status may not practice occupational therapy during the period in which he or she remains on inactive status.

(2) An individual licensed on inactive status may convert his or her license to active status by submission of an appropriate application and payment of the renewal fee for the year in question. The application must contain evidence of one or more of the following, in the board's discretion:

(a) full-time practice of occupational therapy in another state and completion of continuing education for each year of inactive status, substantially equivalent, in the opinion of the board, to that required under these rules, or

(b) completion of a minimum of six contact hours of Continuing Education within the six months prior to application for reinstatement, or

(c) repassage of the National Board of Certification in Occupational Therapy (NBCOT) examination.

Signature of Licensee _____ Date _____