



Dear Licensee,

After listening to feedback and suggestions from licensees and stakeholders, the Montana Department of Labor & Industry and Board of Nursing are excited to announce a new, streamlined process for renewing your nursing license in 2018 and 2019.

Beginning this year, **active status** nursing licensees in the state of Montana will be randomly divided into two categories, designated as “Even Year” and “Odd Year” to renew your licenses moving forward. If you are an RN with an APRN license, you will have both licenses placed into the same renewal group.

**YOU HAVE BEEN SELECTED FOR THE “ODD YEAR” LICENSING RENEWAL GROUP.
YOUR LICENSE DOES NOT NEED TO BE RENEWED UNTIL 2019.**

A copy of your updated license with the extended 2019 expiration date is included with this message.

You will receive notification next year to renew during the renewal period of Friday, November 1, **2019** through December 31, **2019**.

Visit the Board of Nursing website at Nurse.mt.gov for your continuing education requirements.

You can print a copy of your license at any time by logging into EBiz.mt.gov/pol/.

If you have questions or need more information about the new nursing licensing renewal process, there are three ways to contact the Board of Nursing:

- Visit the web site at Nurse.mt.gov;
- Call (406) 841-2300; or
- Email at Nurse@mt.gov.

Thank you for your attention to this matter. We look forward to streamlining your licensing renewal process and providing an improved customer experience for Montana’s nurses.

Sincerely,

A handwritten signature in black ink, appearing to read "Missy".

Missy Poortenga, Executive Officer
Montana Board of Nursing
(406) 841-2380
Melissa.Poortenga@mt.gov

NEW Nursing License Renewal Process

OLD PROCESS

Everyone renews every two years
at the end of **EVEN** years.



NEW PROCESS

All nurse licensees will be split into
two evenly-sized groups.



One group renews at the end of **EVEN** years.

One group renews at the end of **ODD** years.



This group will be open for renewal **November 1 through December 31, 2018** (fee reduced to \$50 this renewal period only).

If you are randomly assigned to this group, you will be notified by the end of October, and will be able to renew your license between November 1 and December 31, 2018.

This group will have their expiration date automatically **EXTENDED** until **December 31, 2019** (no fee for extension).

If you are randomly assigned to this group, you will be notified by the end of October, and a **NEW** copy of your extended license will be included with that notification.

Please update your email and/or mailing address at ebiz.mt.gov/pol if you've had any changes in the last two years.

