Pursuant to the authority of Section 15 of the Interstate Medical Licensure Compact, the Interstate Medical Licensure Compact Commission (IMLC Commission) hereby proposes to amend administrative rules Chapter 3, “Fees,” and Chapter 5, “Expedited Licensure,” to create new administrative rules relating to the renewal of a medical license issued through the Compact. These proposed amendments define a license renewal process consistent with Section 7 of the Compact.

The IMLC Commission approved this notice of intended action during a teleconference meeting on February 22, 2017. The IMLC Commission will consider the amendments for adoption at a teleconference meeting March 29, 2017. If adopted at that time, the rules shall become effective immediately.

Written Comments

Any interested person may present written comments on the proposed amendments not later than 5:00 p.m. Eastern Daylight Time (4:00 p.m. Central, 3:00 p.m. Mountain, 2:00 p.m. Pacific, 1 p.m. Alaska) on March 22, 2017. Such written materials should be sent to Mark Bowden, Interstate Medical Licensure Compact Commission, Bylaws and Rules Committee, In Care Of: Iowa Board of Medicine,
Public Hearing

A public hearing on this rulemaking will be held via teleconference at 1:00 p.m. Eastern Daylight Time (noon Central, 11 a.m. Mountain, 10 a.m. Pacific, 9 a.m. Alaska) on March 22, 2017. The teleconference number is (866) 685-1580 and the Code is 971-913-4151.

The following amendments are proposed for adoption:

ITEM 1. Adopt the following new subrule 5.8:

5.8 Renewal and continued participation.

5.8(1) By December 31 of each year, the licensee shall complete a renewal process set forth by the Interstate Commission. The Interstate Commission shall notify the physician by e-mail of the pending expiration of a license issued through the Compact and provide an online application form and information on the process to renew the license. The e-mail notice shall be sent to the address specified in rule 2.2. The physician is responsible for renewing the license prior to its expiration. Failure of the physician to receive a renewal notice does not relieve the physician of responsibility for renewing the license through the Interstate Commission. It is the physician’s responsibility to update the information provided on the online
renewal application within 30 days of any change of information provided on the
application.

5.8(2) The physician shall complete an online renewal application on a form
provided by the Interstate Commission which shall include collection of
information required in Section 7 of the Compact and such other information as
required by the Interstate Commission.

5.8(3) The Interstate Commission may collect a service fee from the physician for
renewal of a license issued through the Compact. The Interstate Commission shall
retain 100 percent of this service fee for renewal of a license.

5.8(4) The Interstate Commission shall collect any renewal fees charged for the
renewal of a license and distribute the fees to the applicable member board during
a member state’s licensing renewal period.

5.8(5) Upon receipt of any renewal fees collected in rule 5.8(4), a member board
shall renew the physician’s license.

5.8(6) After the license is renewed the member board may collect additional
information from the physician related to that state’s specific requirements for
license renewal.

5.8(7) Physician information collected by the Interstate Commission during the
renewal process will be distributed to all member boards.
A physician who seeks to renew a license issued through the Compact after its expiration date may be subject to any and all penalties, terms and conditions for licensure renewal established by the member state that issued the license.

ITEM 2. Amend 5.2 as follows:

5.2 Definitions

ee. “Service fee” means fees that may be assessed by the Interstate Commission or the state of principal license, or both, to handle and process an application for a letter of qualification, or the issuance of a license through the Compact, or the renewal of a license through the Compact. A service fee is not a license fee for the issuance of a license or the renewal of a license.

ITEM 3. Amend 3.2 as follows:

3.2 Definitions

“Service fee” means fees that may be assessed by the Interstate Commission, or the state of principal license, or both, to handle and process an application for a letter of qualification, or the issuance of an expedited license through the Compact, or both the renewal of a license through the Compact. A service fee is not a license fee for the issuance of a license or the renewal of a license.

ITEM 4. Amend 3.4 as follows:

3.4 Letter of qualification Service fees
ITEM 5. Adopt the following new subrule, 3.4(3):

3.4(3) A non-refundable service fee of $00.00 shall be assessed to the physician for each license renewed through the Compact.

a. Payment shall be made by electronic means to the Interstate Commission. 100 percent of this service fee shall be deposited in the Interstate Commission’s general fund.