

1 **INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION**
2 **Proposed for adoption -- Chapter 3, "Fees"**
3

4 Pursuant to the authority of Sections 5 and 6 of the Interstate Medical Licensure Compact,
5 the Interstate Medical Licensure Compact Commission (IMLC Commission) hereby proposes to
6 adopt administrative rule Chapter 3, "Fees."

7 The purpose of Chapter 3 is to establish service fees for the expedited licensure process
8 through the IMLC Commission and to defines the collection and disbursement of the service fees
9 and fees for licenses issued through the Interstate Medical Licensure Compact.

10 The IMLC Commission approved this notice of intended action during a teleconference
11 meeting on November 7, 2016. A public hearing on the proposed rule was held via
12 teleconference on November 28, 2016. No public comment was received on this rule making.
13 This rule for consideration of adoption is identical to the rule published on
14 www.licenseportability.org under notice of intended action.

15 This rule shall become effective upon adoption by the IMLC Commission.

16 **The following rule is proposed for adoption:**

17 **3.0 Fees.**

18 **3.1 Authority.** This chapter is promulgated by the Interstate Commission pursuant to the
19 Interstate Medical Licensure Compact. This rule shall become effective upon adoption by the
20 Interstate Commission.

21
22 **3.2 Definitions**

23 “*Letter of qualification*” means a notification issued by a state of principal license that expresses
24 an applicant’s eligibility or ineligibility for expedited licensure through the process set forth in
25 the Compact.

26 “*License fee*” means the fee a member board establishes for an expedited license issued through
27 the Compact.

28 “*Service fee*” means fees that may be assessed by the Interstate Commission, or the state of
29 principal license, or both, to handle and process an application for a letter of qualification, or the
30 issuance of an expedited license through the Compact, or both. A service fee is not a license fee.

31

32 **3.3 Delegation of collection and disbursement of fees**

33 **3.3(1)** Member states are deemed to have delegated and assigned to the Interstate Commission
34 the following responsibilities in collection and disbursement of service fees and licensure fees
35 paid by applicants seeking expedited licensure through the compact:

36 a. The Interstate Commission shall provide and administer a process to collect service fees
37 and licensure fees from the applicant and remit these fees to the member boards and the
38 Interstate Commission.

39 b. Service fees and licensure fees collected by the Interstate Commission shall be disbursed
40 to member boards no less frequently than once every 30 days.

41

42 **3.4 Letter of qualification service fee**

43 **3.4(1)** A non-refundable service fee of \$700.00 for an application for a letter of qualification
44 shall be paid by the applicant at the time the application is submitted to the Interstate
45 Commission.

- 46 a. Payment shall be made by electronic means to the Interstate Commission.
- 47 b. The Interstate Commission shall remit \$300.00 of this service fee to the applicant's state
- 48 of principal license.
- 49 c. The Interstate Commission shall remit \$400.00 of this service fee to the Interstate
- 50 Commission's general fund.

51

52 **3.4(2)** A non-refundable service fee of \$100.00 shall be assessed to the applicant each time the

53 letter of qualification is disseminated to one or more member states after the initial

54 dissemination of the letter for expedited license(s) in member states.

- 55 a. Payment shall be made by electronic means to the Interstate Commission. 100 percent of
- 56 this service fee shall be deposited in the Interstate Commission's general fund.

57

58 **3.5 Licensure fee**

59 **3.5(1)** An applicant who is qualified for expedited licensure through the Compact shall pay to the

60 Interstate Commission a non-refundable licensure fee for each expedited license issued through

61 the Compact to the applicant by a member board.

- 62 a. The member board shall establish the fee for an expedited license.
- 63 b. The Interstate Commission shall remit to the member board no less frequently than once
- 64 every 30 days 100 percent of the licensure fee collected by the Interstate Commission for
- 65 an expedited license issued through the Compact by that member board.

66

67 **3.6 Insufficient funds; failed payments**

68 **3.6(1)** A non-refundable service fee of \$100.00 shall be imposed on an individual who submits a

69 payment to the Interstate Commission for service or application fees without sufficient funds in

70 the payer's account. 100 percent of the fee shall be deposited in the Interstate Commission's
71 general fund to cover costs incurred in attempting to process failed payment transaction(s).

72