Pursuant to the authority of Sections 5 and 6 of the Interstate Medical Licensure Compact, the Interstate Medical Licensure Compact Commission (IMLC Commission) hereby proposes to adopt administrative rule Chapter 3, “Fees.”

The purpose of Chapter 3 is to establish service fees for the expedited licensure process through the IMLC Commission and to define the collection and disbursement of the service fees and fees for licenses issued through the Interstate Medical Licensure Compact.

The IMLC Commission approved this notice of intended action during a teleconference meeting on November 7, 2016. A public hearing on the proposed rule was held via teleconference on November 28, 2016. No public comment was received on this rule making.

This rule for consideration of adoption is identical to the rule published on www.licenseportability.org under notice of intended action.

This rule shall become effective upon adoption by the IMLC Commission.

The following rule is proposed for adoption:

3.0 Fees.

3.1 Authority. This chapter is promulgated by the Interstate Commission pursuant to the Interstate Medical Licensure Compact. This rule shall become effective upon adoption by the Interstate Commission.

3.2 Definitions
“Letter of qualification” means a notification issued by a state of principal license that expresses an applicant’s eligibility or ineligibility for expedited licensure through the process set forth in the Compact.

“License fee” means the fee a member board establishes for an expedited license issued through the Compact.

“Service fee” means fees that may be assessed by the Interstate Commission, or the state of principal license, or both, to handle and process an application for a letter of qualification, or the issuance of an expedited license through the Compact, or both. A service fee is not a license fee.

3.3 Delegation of collection and disbursement of fees

3.3(1) Member states are deemed to have delegated and assigned to the Interstate Commission the following responsibilities in collection and disbursement of service fees and licensure fees paid by applicants seeking expedited licensure through the Compact:

a. The Interstate Commission shall provide and administer a process to collect service fees and licensure fees from the applicant and remit these fees to the member boards and the Interstate Commission.

b. Service fees and licensure fees collected by the Interstate Commission shall be disbursed to member boards no less frequently than once every 30 days.

3.4 Letter of qualification service fee

3.4(1) A non-refundable service fee of $700.00 for an application for a letter of qualification shall be paid by the applicant at the time the application is submitted to the Interstate Commission.
a. Payment shall be made by electronic means to the Interstate Commission.

b. The Interstate Commission shall remit $300.00 of this service fee to the applicant’s state of principal license.

c. The Interstate Commission shall remit $400.00 of this service fee to the Interstate Commission’s general fund.

3.4(2) A non-refundable service fee of $100.00 shall be assessed to the applicant each time the letter of qualification is disseminated to one or more members states after the initial dissemination of the letter for expedited license(s) in member states.

a. Payment shall be made by electronic means to the Interstate Commission. 100 percent of this service fee shall be deposited in the Interstate Commission’s general fund.

3.5 Licensure fee

3.5(1) An applicant who is qualified for expedited licensure through the Compact shall pay to the Interstate Commission a non-refundable licensure fee for each expedited license issued through the Compact to the applicant by a member board.

a. The member board shall establish the fee for an expedited license.

b. The Interstate Commission shall remit to the member board no less frequently than once every 30 days 100 percent of the licensure fee collected by the Interstate Commission for an expedited license issued through the Compact by that member board.

3.6 Insufficient funds; failed payments

3.6(1) A non-refundable service fee of $100.00 shall be imposed on an individual who submits a payment to the Interstate Commission for service or application fees without sufficient funds in
the payer’s account. 100 percent of the fee shall be deposited in the Interstate Commission’s
general fund to cover costs incurred in attempting to process failed payment transaction(s).