

**INTERSTATE MEDICAL LICENSURE
COMPACT COMMISSION
October 3, 2016
Kansas City, KS**

The Interstate Medical Licensure Compact Commission was called to order at 8:00 AM by Chairman Ian Marquand (MT). The Commission held its October meeting at the University of Kansas Medical Center.

Roll Call was called by Secretary Shepard (WV) with all 32 of the appointed commissioners present either in the meeting room or by conference phone. Alternates were named and approved for Alabama, Idaho and Illinois for today's meeting.

Those participating by phone included: Commissioners McSorley (AL), Jones (AZ), Longo and Cousineau (NV) Groce (CO), Lawler (ID) and Schaecher (UT). Public participants by phone included: Casey Pap, JD, Insight; Kristin Schroeder, AMA; Kofi Jones, American Well and Leif Brirley, Powers Pyles. Public participants in the conference room included: Nick Schilligo, AOA and John Bremer, FSMB.

Agenda:

The draft agenda was presented for review. On a motion by Commissioner Simons (WI) and seconded by Commissioner Templeton (KS) the agenda was approved as presented.

Minutes:

The minutes from the Commission meeting of the August 24, 2016 meeting were presented by Secretary Shepard (WV). Commissioner Knittle (WV) moved approval of the minutes with a second by Commissioner Goetter (AL). The minutes were approved by voice vote with corrections as presented.

Report on Compact Status:

A total of 17 states have joined the IMLC. To date, no commissioners for New Hampshire have been appointed. Pennsylvania is waiting for Senate approval and Michigan's legislation remains in committee.

Chairperson's Report:

Chairman Marquand (MT) presented the following:

- 1) While speaking at the Crime Prevention and Privacy Compact Council's Planning and Outreach committee meeting in Greensboro, North Carolina, Chairman Marquand (MT) did not receive the support we were hoping for regarding the FBI notifications received in Montana, Nevada and Minnesota.

CSG Report:

Chairman Marquand (MT) requested the report from CSG be moved to this part of the agenda for further discussion of the FBI issue. There were no objections and Rick Masters took the microphone for his report.

Mr. Masters addressed the six criteria included in Public Law 92-544 and as approved by the FBI and the US Department of Justice to address the mandatory elements of a state statute enacted under the auspices of Public Law 92-544. All criteria were reviewed with the Commission and statutory fulfillment cited by enactment of the IMLC in each member state.

A motion was made by Commissioner Steinagel (UT) and seconded by Commissioner Goetter (AL) to empower the Executive Committee to work on a solution to this interpretation issue, but in the meantime, request the Council of State Governments to work on negotiating with the parties involved. The motion was approved unanimously by voice vote.

Chairperson's Report (Cont'd):

- 2) Chairman Marquand (MT) participated in a webinar sponsored by American Well in September and was interviewed by Governing Magazine on Interstate Compacts.
- 3) Four additional requests have been received for IMLCC presentations. These include: Northwest Telehealth Alliance for April 2017; Virginia Medical Board in February 2017; CSG Summit held in December 2016 and an ATA webinar scheduled for October 11, 2016. Any commissioner interested in responding to any of these requests, should contact the Chair for assignment.
- 4) Chairman Marquand (MT) reminded the Commission that an Annual Report is due for 2016. The Commission received a request for the 2015 Annual Report which Chairman Marquand (MT) provided. However, the 2016 Annual Report should contain a financial audit and has been referred to the Executive Committee for completion.
- 5) As this October meeting is the Commission's Annual Meeting, Chairman Marquand (MT) presented a new listing of committee appointments.
- 6) The Chair announced that he will not be seeking re-election as Chair of the IMLCC for 2017.

Committee Reports:

Executive Committee:

The Executive Committee has been meeting every two weeks by conference call. Minutes from the August 30, 2016 and the September 13, 2016 Executive Committee meetings were presented for information and discussion.

Budget Committee/Treasurer:

In the absence of Treasurer Zachariah (IL) Budget Committee member Jenna Jones (AZ) presented the proposed 2017 budget. Alternate Commissioner Hemsley answered questions of the Commissioners.

Funding Committee:

The Funding Committee has not met since the receipt of the HRSA Grant for license portability. As the licensing fees begin to come in, an audit committee will be needed. A motion was made by Commissioner Goetter (AL) and seconded by Commissioner Simons (WI) to rename and redefine the Funding Committee as the Audit Committee. Motion passes unanimously by voice vote.

Communications Committee:

Communications Committee Chairperson Hansen (SD) reported that the URL will be purchased as soon as the debit card has been received by Treasurer Zachariah (IL). The License Portability website has been updated by FSMB as requested by the Commission. An appendix of all communications received by the Commission was presented for information.

Talking points have been developed by the Communications Committee and will be sent to all members of the Commission.

Personnel Committee:

The committee has not met since the last Commission meeting and has nothing to report.

Chairman Marquand (MT) called for a 20 minute recess at 9:40 AM CST and reconvened the meeting at 10:00 AM CST.

Technology Committee:

Chairman Bohnenblust (WY) introduced Wanda Bowling to the Commission and, together, they Interstate Medical Licensure Compact Commission Meeting Minutes October 3, 2016

presented a demonstration of the “work in progress” prototype license application processing system. A copy of the slide presentation is available for any member of the Commission to review.

At 11:00 AM CST Chairman Marquand (MT) called for a recess of the Commission meeting to allow for the Public Hearing scheduled for the Rule on Expedited Licensure. At 11:15 AM CST the Technology Committee completed their report.

Chairman Bohnenblust (WY) outlined the next 10 steps in the development of the prototype license application processing system over the next 45 days. The Committee also forwarded a request to the Bylaws/Rules Committee to begin developing a rule to establish one standard IMLC fee for all member states.

Bylaws/Rules Committee:

Following the Public Hearing on the Rule for Expedited Licensure, Chairman Bowden (IA) announced that the Bylaws Committee had received over 45 comments on the Rule for Expedited Licensure and that most of the written comments dealt more with IMLC legislative issues rather than the rule.

Chairman Bowden (IA) recommended the approval of the Revised Rule for Expedited Licensure with the following amendments:

- 1) Section 5.2.f should read: **The American Osteopathic Association’s (AOA) Bureau of Osteopathic Specialists (BOS) means the certifying body for the approved specialty boards of the AOA, which certifies osteopathic physicians in their various specialties or fields of practice;** Moved by Commissioner Simons (WI) and seconded by Commissioner Goetter (AL).
- 2) Section 5.2.dd should read: **“Primary source verification” means verification of the authenticity of documents with the original source that issued the document or original source verification by another jurisdiction’s physician licensing agency or original source verification by an entity approved by the Interstate Commission including, but not limited to, FCVS, ECFMG or the AOA Profile.** Moved by Commissioner Simons (WI) and seconded by Commissioner Knittle (WV).
- 3) Section 5.5 (4) should **remove “by it,” on line 260.** Moved by Commissioner Clark (IA) and seconded by Commissioner Steinagel (UT)

The proposed Rule for Expedited Licensure passed unanimously by voice vote and with all amendments as presented.

The Commission recessed until 12:30 for lunch.

Report From Federation of State Medical Boards:

John Bremer from the Washington, D.C. office of the Federation of State Medical Boards provided a financial breakdown of all six HRSA grants which have been awarded to FSMB for license portability. He reported that \$39,000 of the 2015-16 HRSA grant was carried over to the 2016-17 grant. Mr. Bremer also informed the Commission on the reporting requirements to HRSA as the grant monies are spent.

Report of Council of State Government:

Colmon Elridge reported on the CSG Summit of the States on Interstate Collaboration to be held in Colonial Williamsburg, VA in December 2016 and extended an invitation for the IMLCC’s participation.

Committee Assignments:

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Chairman Marquand presented new committee assignments for inclusive representation of newly appointed commissioners. Commissioner Carpenter (SD) will be ending her term on the South Dakota Board which will expire her position as Commissioner. Robert Knittle (WV) is retiring at the end of the year and his position as Commissioner will expire. He reported that he had also served on the Budget Committee but his name had been omitted. These committee assignments will remain until a replacement for each commissioner is appointed. Both were thanked for their support and participation with the Commission.

Next Meeting Dates for the Commission:

Committees will set their own meeting schedules, however, teleconference/webinar meetings of the Commission were established for the remainder of 2016 as follows:

| | |
|-------------------|-------------|
| November 7, 2016 | 3:00 PM EST |
| December 14, 2016 | 3:00 PM EST |

In the best interest of time management for commissioners, it has been proposed to set a schedule of meetings for the entire year of 2017 as follows:

| | | |
|-------------------|-------------|--|
| February 22, 2017 | 3:00 PM EST | Teleconference Meeting (Date Discretionary) |
| May 22, 2017 | | Face to Face Meeting |
| August 16, 2017 | 3:00 PM EST | Teleconference Meeting (Date Discretionary) |
| November 17, 2017 | | Face to Face Meeting (Annual Meeting – 3 rd Friday) |

Conflict of Interest statements should be signed at the annual meeting in November. The Executive Committee has responsibility for securing the statements and, for 2016, those documents will be sent out to all commissioners to sign and return to CSG or the Commission Secretary.

States immediately volunteering to host face to face meetings were WI and MN. Any states wishing to host a commission meeting should submit their requests to the Executive Committee for final site selection.

Election of Officers:

Closed ballot elections were held for 2017 Commission Officers with the following results:

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|-----------------|-----------------------------|
| President: | Commissioner Thomas (MN) |
| Vice President: | Commissioner Bowden (ID) |
| Secretary: | Commissioner Shepard (WV) |
| Treasurer: | Commissioner Zachariah (IL) |

Adjournment:

On a motion by Commissioner Simons (WI) and seconded by Commissioner Hall (MS)) the meeting adjourned at 2:00 PM EST.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary