



## Montana Board of Medical Examiners

PO Box 200513

301 S Park, 4<sup>th</sup> Floor

Helena, MT 59620-0513

Phone: 406-444-5773

Email: [UnitC@mt.gov](mailto:UnitC@mt.gov) Website: [www.medicalboard.mt.gov](http://www.medicalboard.mt.gov)

## Licensing Requirements and Application Checklist Physician Assistant

### License Requirements for Physician Assistant

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Graduation from an accredited PA training program – [MCA [37-20-402](#), [ARM 24.156.1617](#)]
2. Passage of an examination administered by the NCCPA (PANCE exam) – [MCA [37-20-402](#), [ARM 24.156.1617](#)]
3. Good moral character – [MCA [37-20-402](#)]

### Checklist of Required Documents to Submit for Application for Physician Assistant

The following documents and additional forms are required in addition to the basic application. Educational or exam verifications must be sent to the board directly from the source. As of July 1, 2018, the board will accept Uniform Applications for PAs submitted via the Federation of State Medical Boards. State PA license verifications may be sent via VeriDoc.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type. (Verifications submitted via VeriDoc will be accepted.)
- Primary source verification of education as required by [37-20-402](#).
- Primary source verification of passage of examination as required by [37-20-402](#).
- Description and/or documentation of education and work experience since completing physician assistant training.
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)

### Application Fee(s) for Physician Assistant

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$500 application fee
- \$25 supervision agreement fee (If submitting supervision agreement with application. One fee for each supervision agreement submitted.)



You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.