



## Montana Board of Medical Examiners

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## Licensing Requirements and Application Checklist Nutritionist

### License Requirements for Nutritionist

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Registration with the Commission on Dietetic Registration – [MCA [37-25-102\(9\)](#), [37-25-302](#), and [ARM 24.156.1304](#)]

### Checklist of Required Documents to Submit for Application for Nutritionist

The following documents and additional forms are required in addition to the basic application. License verifications must be submitted directly from the licensing state.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type.
- Proof of registration with Commission on Dietetic Registration.
- Unopened National Practitioner Data Bank self-query report as delivered to the applicant by the NPDB.
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)

### Application Fee(s) for Nutritionist

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$100 application fee

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.