Licensing Requirements and Application Checklist
Acupuncturist

License Requirements for Acupuncturist
Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Age 18 or older – [MCA 37-13-302, ARM 24.156.1404(1)(e)]
2. Graduation from an approved school of acupuncture accredited by ACAOM – [MCA 37-13-302, ARM 24.156.1404]
4. Passage of CCAOM Clean Needle Exam [ARM 24.156.1403, ARM 24.156.1404]
5. Good moral character as determined by the board [MCA 37-13-302]

Checklist of Required Documents to Submit for Application for Acupuncturist
The following documents and additional forms are required in addition to the basic application. State licensure, educational and examination verifications must be sent to the board directly from the state or source.

☐ Copy of birth certificate or driver’s license.
☐ Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type.
☐ Official transcript from a school accredited by ACAOM.
☐ Verification from NCCAOM and CCAOM of exam results.
☐ Unopened National Practitioner Data Bank self-query report as delivered to applicant by NPDB.
☐ If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)

Application Fee(s) for Acupuncturist
The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

☐ $100 application fee
You can apply for a license online at https://ebiz.mt.gov/POL/or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department’s primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.